

WEBSITE POLICY

Reviewed & Adopted - 8th March 2021
Reviewed & Adopted - 13th October 2025

**This document was adopted by the council at the meeting held on the
13th October 2025**

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The Role of the Website Manager is to:

- update the regular and formal information on the website, minutes, accounts, agendas, etc.
- update the links to local organisations, which are supported by the WPC to promote their organisation or activities.
- update the links to useful information for the wider public services, such as Covid, Unitary Authority, Highways etc.

Role of the Parish Council is to:

- update the Website Manager with appropriate documents for upload (Clerk).
- provide a Sub-Committee of Councillors to work in a support capacity.
- agree what organisations are to be supported by WPC.
- ensure that the website is compliant with any relevant laws and guidelines, eg. Data protection, accessibility etc.

What do we want from the Website?

- To provide all the information WPC is obliged to share in the public domain.
- To provide feedback on topics where WPC want to provide our updates (including items such as ongoing project updates – street lighting, delicate planning applications such as the wilderness).
- To provide access to the electronic versions of the News and Views.
- To provide an information hub for local organisations which are supported by WPC, to promote their organisation or activities.
- To provide links to useful information for the wider public services, such as Covid, Unitary Authority, Highways etc.
- To provide a way for the residents to provide feedback to WPC.

What do we not want from the Website?

- No anonymous letters or articles will be printed.
- No political messages or views.
- No reviews of items – in the style of trip advisor etc.
- No personal comments or criticism of named individuals or companies.
- No links to organisations or groups which are not supported by WPC.

Feedback Role of any audits

- To provide clear feedback that the website is compliant with the obligations, or clearly list any non-compliances.

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