

**Minutes of the Ordinary Parish Council meeting  
held on Monday 13<sup>th</sup> March 2023 at 7.30pm in the Village Hall**

**Present**

**Councillors:** Malcolm Souter (Chairman), Elizabeth Snedker (Vice Chairman), Ian Dalziel, John Emery, Derek Smith.

**Members of the Public:** John Edwards, Tim Hill, Members of WOW Carol Bertozzi, Jean Williams, Val Hamlin

2023.03.01	Apologies of absence were received from Julie Finlay (Clerk), Derek Egan
2023.03.02	No declarations of interest were received.
2023.03.03	Public Open Forum. WOW Coronation Celebrations. The WOW (Women of Welton) is planning to celebrate the Coronation weekend, with several activities which include tea and cake in the Church on the bank holiday Monday, decorated trees and flower festival in the Church, and ribbons around the large oak tree at the bottom of the village. They have asked if WPC can make a contribution to the expenses. This was voted on within the meeting and noting that other village organisations are also making contributions, WPC will make a contribution to a maximum value of £250 to realise WOW collective village asked figure of £250.00
2023.03.04	The minutes from the meeting of 13.02.2023 to be approved as a true and accurate record of the meeting (proposed by Cllr Smith and seconded by Cllr Emery).
2023.03.05	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>• Cllr Souter will draft the letter to WNC regarding the dog waste bin charge. – Letter drafted the clerk to send to WNC- action to be carried over to the next meeting. <b>ACTION: Clerk Souter.</b></li> <li>• Clerk to query cutting down the trees on Kiln Lane with Anglian Water. – <b>ACTION: Clerk</b></li> <li>• Invoicing for the mowing at the school, Welton News and Views and Stockwell/Wisteria will be added to the February agenda. – <b>ACTION: Add to the March Agenda.</b></li> <li>• Ask the company who print Welton News and Views if they wish to continue the arrangement – <b>add to next agenda.</b></li> <li>• Add to the next agenda the issue of Western Power re the laurel hedge cutting around the electricity substation. – <b>ACTION: Clerk to contact Western Power. – add to the agenda for the next meeting.</b></li> <li>• Ask the school if we can move the bark in the playing filed. – <b>ACTION Cllr Souter.</b> The school has been contacted awaiting response.</li> <li>• Clerk to contact the Housing Association regarding the fences and hedges on the boundary of the playing field at the rear of their houses in Round Close. <b>ACTION Clerk – update to be provided at the next meeting.</b></li> <li>• Litter picking was agreed to set this up for 1<sup>st</sup> April 2023, to meet in the village hall carpark at 09:00. <b>Action Clerk. – Adverts placed complete. – Cllr Souter to prepare a risk assessment.</b></li> <li>• Cllr Dalziel shared a list of the missing documents from the website. These are to be added where possible. Action Clerk and Cllr Souter. – <b>Update to be provided in the next meeting.</b></li> </ul>

2023.03.06	<p><b>Neighbourhood Watch</b> It was agreed within the meeting to join the WNC working group for the Neighbourhood watch. Cllr Souter will be the active member for the initial months.</p>
2023.03.07	<p><b>Electric Vehicle Charging points.</b> The letter from NCALC with practical advice was discussed and it was agreed these sensible topics need to be discussed with the households. – Action Cllr Souter to contact the two households regarding the electric vehicle charge points to discuss and obtain their current position and intentions.</p>
2023.03.08	<p><b>Church grant monies.</b> – It was agreed this is should still be supported. The process will now follow the recently adopted grant request form. <b>Action clerk to contact the diocese.</b></p>
2023.03.09	<p><b>Local Volunteer groups for the spinney.</b> This was postponed until the May meeting. – Action Clerk to add to the agenda.</p>
2023.03.10	<p><b>Planning Committee</b> Application No: <b>WNDPD/2022/0034</b> This was approved to change the barn to a single dwelling in October 2022. No public notice was seen by Welton Parish Council or Parishioners.</p>
2023.03.11	<p><b>Finance</b> a) The Council's financial position as at 06.03.2023. Balance £19,218.56.</p>
2023.03.12	<p><b>Roles and Responsibilities.</b> As there is an expectation of the new councillors joining within the next 2-3 months it was agreed to postpone the review of the Roles and Responsibilities until the June Mtg.</p>
2023.03.13	<p><b>Payments</b> <b>Village Hall</b> £19.00 <b>NCALC</b> £52.80 <b>Derek Smith</b> expenses to purchase of Coronation Tree. £108.48 These were agreed in the meeting. (Proposed by Cllr Smith and seconded by Cllr Emery).</p>
2023.03.14	<p><b>Soap Box Derby Request to use WPC insurance.</b> Cllr Souter provided a verbal report on the request from the organisers of the soap box derby to allow WPC insurance to cover the event. The insurance company clearly stated the insurance could only be used if WPC were actively organising the event. The organising group of the event could not be covered. Several potential scenarios were discussed, and it was clearly demonstrated that the negligent party would need to cover any claim. E.g. if a person tripped over as a result of a poorly maintained pavement – the WNC would need to cover this. If a spectator watching from an appropriate vantage point was injured due to a collision with a competitor in the event, either the competitor or the organisers would be negligent. If a person fell over by tripping on their own shoes, there were responsible for their own actions. It was agreed to discuss the opportunity of providing the organisers with a loan if it was needed. Similar to the recent arrangement with the Welton players and the pantomime.</p>
2023.03.15	<p><b>Councillor/Clerk Reports</b></p> <ul style="list-style-type: none"> <li>• Cllr Smith - The trees at the bottom of Kiln lane which have been an ongoing discussion with Anglian Water, are now becoming dangerous with branches falling in the recent high winds. Clerk to contact them again.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cllr Emery For the ceremony of the opening of the plague for the new tree in the playing field. The school should be asked to join in the occasion. It would be good if JE can provide a little commentary of which other special occasions have been recognised in the village through the decades.</li> </ul>
2023.03.16	The meeting closed at 09.07 Pm. The next meeting of the Parish Council will be held at <b>7.30pm on Tuesday 11<sup>th</sup> April 2023</b> in the Village Hall.

Minute	Action	Who
2023.03.05	Cllr Souter will draft the letter to WNC regarding the dog waste bin charge.	Cllr Souter
2023.03.06	Cllr Souter to join the working group for the Neighbourhood Watch, add to next agenda.	Cllr Souter/Clerk
2023.03.07	Electric Vehicle Charging Points to be discussed with the 2 households involved to obtain the latest.	Cllr Souter
2023.03.05	Invoicing for the mowing at the school, Welton News and Views and Stockwell/Wisteria will be added to the February agenda.	Clerk
2023.03.05	Ask the company who print Welton News and Views if they wish to continue the arrangement – add to next agenda.	Clerk
2023.03.05	Add to the next agenda the issue of Western Power re the laurel hedge cutting around the electricity substation.	Clerk
2023.03.05	Ask the school if we can move the bark in the playing filed. Awaiting feedback from the school. – Action Cllr Souter.	Cllr Souter
2023.03.05	Clerk to contact the Housing Association regarding the fences and hedges on the boundary of the playing field at the rear of their houses in Round Close. Action Clerk	Clerk
2023.03.05	Litter picking event – Action Cllr Souter to write a risk assessment.	Cllr Souter
2023.03.05	Cllr Dalziel shared a list of the missing documents from the website. These are to be added where possible. Action Clerk and Cllr Souter.	Clerk / Cllr Souter
2023.03.14	Contact organisers of the soap box derby to provide feedback on the insurance and enquire if a loan maybe of interest to them.	Cllr Souter / Clerk
2023.03.15	The tress at the bottom of Kiln Lane which have been an ongoing discussion with Anglian Water, are now becoming dangerous with branches falling in the recent high winds. Action -Clerk to contact them.	Clerk
2023.03.15	For the ceremony of the opening of the plague for the new tree in the playing field. The school should be asked to join in the occasion. It would be good if JE can provide a little commentary of which other special occasions have been recognised in the village through the decades.	Clerk / JE.