

**Minutes of the Ordinary Parish Council meeting
held on Monday 10th October 2022 at 7.30pm in the Village Hall**

Present

Councillors: Malcolm Souter (Chairman), Elizabeth Snedker (Vice Chairman), Ian Dalziel (co-opted during this meeting), Derek Egan, John Emery, Derek Smith.

Clerk: Emma Fontaine

Members of the Public: None

2022.10.01	Cllr Elcock has submitted her resignation and the Clerk will complete the necessary paperwork for West Northants Council, to advertise for a casual vacancy. ACTION: Clerk. With regard to Cllr Lange, as he has not attended for some time, the Clerk will write to him to confirm the assumption that he has now left the Parish Council. ACTION: Clerk.
2022.10.02	There were no Declarations of Interest from members of the Council.
2022.10.03	No members of the public were present for the Public Open Forum.
2022.10.04	The approval of the minutes from 11.07.2022 was approved unanimously as a true and accurate record of the meeting.
2022.10.05	Ian Dalziel was unanimously voted on to the Parish Council. The Clerk will provide Cllr Dalziel with dates for the 'Off To A Flying Start' course for Councillors and complete the relevant paperwork. ACTION: Clerk.
2022.10.06	Matters Arising The Clerk will create a blank template of the play equipment inspection report for Cllr Smith. ACTION: Clerk. It was agreed that another noticeboard in the village is not required. A silver birch tree will be purchased for the playing field for the Queen's Green Canopy. Councillors will work together to remove a dead tree from the field prior to the installation of the new one. ACTION: All. The school's defibrillator has been confirmed as being in the car park and accessible, therefore no further action is required. Neighbourhood Watch will be discussed next meeting. ACTION: Cllr Souter and Clerk.
2022.10.07	Councillor Reports Councillor Reports will move to the end of the agenda next meeting. ACTION: Clerk. Cllr Souter will ask the school if they would like 100 daffodil bulbs we have. ACTION: Cllr Souter. It was agreed that Cllr Souter will fund an additional bag of compost for the planters. Cllr Souter will speak to the School regarding the bark in the playing field, and moving it to The Spinney. ACTION: Cllr Souter. Cllr Souter will write a letter to the School to congratulate them on their Ofsted inspection. ACTION: Cllr Souter. The Neighbourhood Plan will be added to the November agenda. ACTION: Clerk. The addition of a website search function will be added to the November agenda. ACTION: Clerk. Cllr Souter will investigate options for the purchase of the Christmas tree. ACTION: Cllr Souter. West Northants Council require a response to their proposed changes to electoral areas. Cllr Souter will respond by the deadline of 7 th November. ACTION: Cllr Souter.
2022.10.08	Cllr Souter is still progressing the electric vehicle charging point matter with Eon. He will update when further information is received. ACTION: Cllr Souter.
2022.10.09	The tree work at The Spinney is now complete (with the addition of the removal of another Ash tree for health and safety reasons). The area is now being used by the School as a 'forest

	school'. Ideally, a working group will be established by the spring, to maintain the area. Cllr Souter has reached out to the School for volunteers in the hope parents will get involved.
2022.10.10	After making a claim with our insurance company, the street light in Welton Park has been replaced. The street light further along the road, which incurred minor damaged by a resident, will be replumbed, but not replaced, with the resident to pay the cost. ACTION: Clerk. Additionally, the Clerk will query why we have not been charged for street lighting power, while also ensuring the new street light is registered with Western Power. ACTION: Clerk.
2022.10.11	The Clerk will write to our three Ward Councillors, expressing the Council's concern at the considerable charge for collected waste from the new dog bin in Halford Way. ACTION: Clerk.
2022.10.12	The Council's insurance has been renewed.
2022.10.13	Councillor roles and responsibilities were discussed and Cllr Souter will circulate the new table illustrating this. ACTION: Cllr Souter. Cllr Snedker will act as the Police Liaison Representative temporarily.
2022.10.14	Cllrs Elcock and G Smith will be removed from the banking mandate. Cllrs Dalziel and Egan will be added. ACTION: Clerk.
2022.10.15	Planning Application No: WND/2022/0535 Description: Work to a tree subject to tree preservation order TPO 113 Location: The Firs, 22 Churchill Road, Welton, Northamptonshire NN11 2JH WPC Response: Observations WNC Response: Granted with conditions Application No: WND/2022/0736 Description: Work to tree subject of Tree Preservation Order DA 276 Location: Orchard House, 20 Halford Way, Welton, Northamptonshire NN11 2XZ WPC Response: No Observations Application No: WND/2022/0793 Description: Work to trees subject to tree preservation order TPO 113 Location: 14, Clarkes Way, Welton, Northamptonshire, NN11 2JJ WPC Response: No observations except that Tree 8 pruning be sympathetic to retain shape of the Yew Tree
2022.10.16	It was resolved to ask the Church to request a grant from the Parish Council, specifying what the grant is to be used for. It will then be considered on an annual basis. ACTION: Cllr Souter.
2022.10.17	Cllr Egan will progress the work to register parcels of land with LPR Terrier, paying their travel expenses as previously agreed, with a view to obtaining a quote for their work. ACTION: Cllr Egan.
2022.10.18	It was resolved to agree to the change suggested by Welton Town Lands Trust's governing rules. It was not a unanimous decision. ACTION: Cllr Souter.
2022.10.19	The Council's financial position was reviewed up to 30.09.2022. It was resolved to reclaim VAT at the end of every financial year.
2022.10.20	It was resolved to review and approve the following payments: From the cancelled September meeting: CVS Payroll August £404.60 (includes separate £9.60 CVS fee) (PAID IN AUGUST) Eon (Kiln Lane street light) £1,548.002 Arbolution Tree Services £2,460.00 Reimbursement to E Snedker (Spinney clearance equipment) £23.44 Village Hall £19.00 CVS Payroll September £404.60 (includes separate £9.60 CVS fee) Grass cutting M Freeman £510.00 BHIB Insurance (will renew automatically) £697.12 For approval in October: Northants CALC £12.00 (VAT training session) CVS Payroll October £404.60 (includes separate £9.60 CVS fee)

	Village Hall £19.00 CPRE membership £36.00
2022.10.21	It was resolved to remain with the current external auditor arrangement.
2022.10.22	The meeting closed at 10.00pm. The next meeting of the Parish Council will be held at 7.30pm on Monday 14th November 2022 in the Village Hall.

Minute	Action	Who
2022.10.01	Clerk will contact West Northants Council re the Councillor vacancy.	Clerk
2022.10.01	Clerk will write to Councillor Lange.	Clerk
2022.10.05	Clerk will advise Cllr Dalziel of 'Off To A Flying Start' course dates and prepare the paperwork for his role as Councillor.	Clerk
2022.10.06	Clerk will create a blank template of the play equipment inspection report for Cllr Smith.	Clerk
2022.10.06	Councillors will work together to remove a dead tree from the field prior to the installation of the new one.	All
2022.10.06	Neighbourhood Watch to be added to the November agenda, along with the website search facility.	Cllr Souter/Clerk
2022.10.07	Councillor/Clerk reports to be added to the end of the agenda next meeting.	Clerk
2022.10.07	Cllr Souter will ask the school if they'd like the daffodil bulbs, and also ask about the bark in the playing field.	Cllr Souter
2022.10.07	Cllr Souter will write to the school regarding their Ofsted inspection.	Cllr Souter
2022.10.07	Cllr Souter will look into Christmas Tree options.	Cllr Souter
2022.10.07	Cllr Souter will respond to the WNC request for feedback re proposed changes to electoral areas.	Cllr Souter
2022.10.08	Cllr Souter will continue to look into the electric vehicle charging point matter with Eon.	Cllr Souter
2022.10.10	Clerk will arrange for the re-plumbing of the street light along Welton Park, and reclaim the cost from the resident concerned.	Clerk
2022.10.10	Clerk will query the street lighting billing and also ensure the new Kiln Lane street light is registered with Western Power.	Clerk
2022.10.11	Clerk will contact the Ward Councillors re the dog waste bin collection issue.	Clerk
2022.10.13	Cllr Souter to circulate the roles and responsibilities document.	Cllr Souter
2022.10.14	Clerk will amend the banking mandate as agreed.	Clerk
2022.10.16	Cllr Souter to speak to the church about their donation request.	Cllr Souter
2022.10.17	Cllr Egan to continue the work re the registration of land.	Cllr Egan
2022.10.18	Cllr Souter to communicate the Council's feedback to WTLT.	Cllr Souter