

**Minutes of the Ordinary Parish Council meeting
held on Monday 11th July 2022 at 7.30pm in the Village Hall**

Present

Councillors: Malcolm Souter (Chairman), Elizabeth Snedker (Vice Chairman), Derek Egan, John Emery, Derek Smith.

Clerk: Emma Fontaine

Members of the Public: One, plus Cllr Rosie Humphreys (West Northants Council)

2022.07.01	Apologies were received from Cllr Elcock.
2022.07.02	There were no Declarations of Interest from members of the Council.
2022.07.03	No items were discussed in the Public Open Forum.
2022.07.04	The approval of the minutes from 13.06.2022 was proposed by Cllr Emery, seconded by Cllr Smith and approved unanimously as a true and accurate record of the meeting.
2022.07.05	<p>Matters Arising</p> <p>The location of the new street light along Kiln Lane has been agreed with Eon.</p> <p>The new dog waste bin has been put in place, the location of which is the FH3, the start of the footpath in Halford Way. The Clerk will advise WNC. ACTION: Clerk.</p> <p>The local inspection report template regarding the play equipment has not been received from Cllr Lange. The Clerk will provide a template from another Parish for guidance. ACTION: Clerk.</p> <p>Cllrs Emery and Smith will look at options for placing a village noticeboard outside the Village Hall. If it fits the space, they will ask the Village Hall Committee if they are happy for a new noticeboard to be placed there. ACTION: Cllrs Emery and Smith.</p> <p>Cllr Snedker will arrange the Platinum Jubilee tree planting plaque. ACTION: Cllr Snedker.</p> <p>Cllr Souter and the Clerk will look at the placement of the school defibrillator. ACTION: Cllr Souter and Clerk.</p> <p>Cllr Souter to speak to a contact within the village with regard to Neighbourhood Watch. ACTION: Cllr Souter.</p> <p>As the Council will not meet in August, the power was delegated to make payments in August, and report these at the September meeting as having been paid.</p>
2022.07.06	<p>Councillor Reports</p> <p>Councillor reports were provided. Any items requiring discussion or resolution have been added to the agenda.</p>
2022.07.07	<p>The Spinney</p> <p>The School would like to use the Spinney from September for their forest school. It was resolved to convene a Committee to help manage and maintain the area. Cllr Souter will prepare a piece for Welton News and Views and will provide a list of questions to ask our insurers. ACTION: Cllr Souter.</p>

	The Clerk will contact the Tree Surgeon with regard to the commencement of work in the Spinney. She will then liaise with the Landowner to ensure access will be available. The Clerk will also ensure Michael Venton at WNC is aware of the plan (the dead poplars being the first phase to start immediately). ACTION: Clerk.
2022.07.08	Electric Vehicle Charging Point No planning permission is required for the charging point along Kiln Lane. Charging points for the village as a whole will be deferred to the September meeting. ACTION: Clerk.
2022.07.09	Councillor Roles and Responsibilities This item was deferred to the September meeting. ACTION: Clerk.
2022.07.10	Unregistered Parcels Of Land Cllr Egan provided a detailed report on unregistered land and provided a list of land we may be interested in registering. Cllrs Egan, Emery and Smith will walk round the village together, adding any areas we may be interested in registering. The Clerk will provide Northants ACRE contact information to Cllr Egan. ACTION: Cllrs Egan, Emery, Smith and the Clerk. It was resolved to pay the expenses of the LPR Terrier Consultant to facilitate the production of a report and quote from him. Cllr Egan was thanked for his diligent work on this matter.
2022.07.11	Planning Application No: WND/2022/0392 Description: Listed building consent for replacement two windows on front elevation Location: Stonepit Farm, 20 Ashby Road, Welton NN11 2JS WPC Response: No Observations WNC Response: Granted with conditions New Planning Application: WND/2022/0535 Description: Work to a tree subject to tree preservation order TPO113 Location: The Firs 22, Churchill Road, Welton, Northamptonshire NN11 2JH In relation to the update of the Neighbourhood Plan, Cllr Humphreys will seek advice from neighbouring Councils with regard to the process they followed. ACTION: Cllr Humphreys.
2022.07.12	The Council's financial position was reviewed and approved.
2022.07.13	The following payments were reviewed and approved: CVS Payroll £404.20 (includes separate £9.60 CVS fee) Admin costs £4.65 Village Hall (May) £19.00 Elan City (speed indicator device battery) £97.15 M Freeman (lawn mowing contractor June) £510.00 HCI Data £102.00 CJL Gates Ltd (playing field repairs) £348.00 NCALC (membership/audit/Data Protection Officer fee) £568.66 Eon Electricity (street light maintenance) £31.27 Reimbursement to E Snedker/Neighbourhood Plan training course NALC £38.93 Reimbursement to E Snedker/Image IT posters for minibus £66.00
2022.07.14	The meeting closed at 9.30pm. The next meeting of the Parish Council will be held at 7.30pm on Monday 12th September 2022 in the Village Hall.

Minute	Action	Who
2022.07.05	The new dog waste bin has been put in place, the location of which is the FH3, the start of the footpath in Halford Way. The Clerk will advise WNC.	Clerk
2022.07.05	The Clerk will provide a local play equipment inspection report template from another Parish for guidance.	Clerk
2022.07.05	Cllrs Emery and Smith will look at options for placing a noticeboard outside the Village Hall and ask the Village Hall Committee if necessary.	Cllrs Emery/Smith
2022.07.05	Cllr Snedker will arrange the Platinum Jubilee tree planting plaque.	Cllr Snedker
2022.07.05	Cllr Souter/the Clerk will look at the placement of the school defibrillator.	Cllr Souter/Clerk
2022.07.05	Cllr Souter to speak to a contact within the village with regard to Neighbourhood Watch.	Cllr Souter
2022.07.07	Cllr Souter will prepare a piece for Welton News and Views and will provide a list of questions to ask our insurers.	Cllr Souter
2022.07.07	Contact the Tree Surgeon with regard to the commencement of work in the Spinney. Liaise with the Landowner to ensure access will be available. Ensure Michael Venton at WNC is aware of the plan (the dead poplars being the first phase to start immediately).	Clerk
2022.07.08	Clerk to add Electric Vehicle Charging Points to the September agenda.	Clerk
2022.07.09	Clerk to add Councillor roles and responsibilities to the September agenda.	Clerk
2022.07.10	Cllrs Egan, Emery and Smith will walk round the village together, adding any areas of land we may be interested in registering. The Clerk will provide Northants ACRE contact information to Cllr Egan.	Cllrs Egan, Emery, Smith and the Clerk
2022.07.11	Re the update of the Neighbourhood Plan, Cllr Humphreys will seek advice from neighbouring Councils with regard to the process they followed.	Cllr Humphreys