

**Minutes of the full Parish Council meeting
held on Monday 11th April 2022 at 7.30pm in the Village Hall**

Present

Councillors: Elizabeth Snedker (Vice Chairman), Derek Egan (co-opted), Margaret Elcock, John Emery, Derek Smith.

Clerk: Emma Fontaine

Members of the Public: 2

2022.04.01	Apologies were received from Cllrs Souter and Lange.
2022.04.02	There were no declarations of interest from members of the Council.
2022.04.03	Public Open Forum A member of the public attended to discuss the proposed bus service. See item 2022.04.07.
2022.04.04	The approval of the minutes from 14.03.2022 was proposed by Cllr Emery, seconded by Cllr Smith and approved unanimously as a true and accurate record of the meeting.
2022.04.05	It was confirmed that the Asset Mapping Project is now complete.
2022.04.06	The co-option of Derek Egan was confirmed via a unanimous vote and he was welcomed to the Parish Council.
2022.04.07	Bus Service Nigel Hinch was in attendance from Ability Community Transport, a not for profit organisation which provides transport for communities not served by bus routes. Consideration was given to bringing the service to Welton following the recent bus survey activity. Approximately 10 passengers are required to make the service viable. It was resolved to speak to Peter Walls of Good Neighbours to see if Nigel can attend the next coffee morning. The Clerk will also speak to the neighbouring village of Norton to see if there is the possibility for the service to be used there too. Additionally, Cllr Humphreys will consider if there is the possibility to a Covid grant to help the service start up. Nigel Hinch was thanked for taking the time to attend. Action: Clerk.
2022.04.08	The Spinney a) One Tree Surgeon has attended The Spinney, along with a WNC representative. Both have advised that no trees are considered dangerous, but tree maintenance work is required and will need to take place after the nesting bird season. Preparatory work can take place in the interim, once the contractor has been selected. Cllr Smith will make contact with another Tree Surgeon to obtain a quote. Action: Cllr Smith. b) Further to a review of documentation, it was confirmed that Mr Viewing owns the fence in The Spinney. The fence around the picnic area belongs to the Parish Council. c) Highways have been in touch regarding the stiles, it is the Landowner's responsibility to maintain stiles, although Highways can provide stile kits (2 uprights and a tread board) if replacement is needed. Clerk to advise Mr Viewing accordingly. Action: Clerk.

2022.04.09	<p>Queen's Platinum Jubilee</p> <p>Cllr Elcock advised a leaflet drop to the village will take place imminently regarding the being held at The White Horse for the Platinum Jubilee. Cllr Snedker will apply for a pack from The Woodland Trust in relation to tree planting, locations will be considered. Action: Cllr Snedker.</p>
2022.04.10	<p>Electric Vehicle Charging Points</p> <p>Cllr Humphreys has provided guidance from the WNC perspective. To be discussed next meeting when Cllr Souter returns. Action: Clerk.</p>
2022.04.11	<p>Planning Committee Updates</p> <p>Application No: WND/2021/0786 Description: Render cladding external walls of dwelling WPC Response: No observations WNC Decision: Granted subject to conditions</p> <p>Application No: WND/2021/0961 Description: Construction of stable block, horse walker and menage Location: Land off, Crockwell Hill, Welton, Northamptonshire WPC Response: Supports with observations regarding access</p>
2022.04.12	<p>Village Planters</p> <p>The planters are now complete and will be in situ for planting in May. Cllr Souter will be asked to draw up a risk assessment. Cllrs Souter and Cllr Snedker to provide Clerk with details of parties who have previously agreed to plant the planters. Clerk to contact all parties to advise timelines. Action: Cllr Souter/Cllr Snedker/Clerk</p>
2022.04.13	<p>Play Inspection Company Report</p> <p>Cllr Smith reported that the majority of actions on the Play Inspection Company report are low risk, with 2 being moderate. Of these, the horse will be removed as parts cannot be obtained, the swings are within the parameters of safe usage. Cllr Smith will speak to a contact regarding an alternative inspection company. The Clerk will book in next year's inspection with the Play Inspection Company, unless the booking incurs a cost. Action: Cllr Smith and Clerk.</p>
2022.04.14	<p>Neighbourhood Plan</p> <p>It was resolved to query with NCalc how we go about reviewing the Neighbourhood Plan as it is due for renewal in 2023. Action: Clerk.</p>
2022.04.15	<p>Member Reports</p> <p>With regard to the query from the member of the public in relation to the Crockwell crossroads at the top of the village, a response has been received from Highways. Due to a limited number of accidents/incidents reported to them and budget constraints, nothing further can be done to slow the traffic. Clerk to report back to the member of the public concerned. Action: Clerk.</p>
2022.04.16	<p>Monthly Financial Review</p> <p>Details of the monthly review were received and approved by the Council. Details of the minor amendment to CVS Payroll (from the meeting of 14th February 2022) was noted.</p>
2022.04.17	<p>Payments</p> <p>The following payments were reviewed and approved:</p> <ul style="list-style-type: none"> • CVS Payroll £404.60 (includes separate £9.60 CVS fee) • Admin Expenses (Arnold-Baker book) £45.53 • CVS Payroll (year end filing fee) £36.00 • Adam Curtis Web Design (annual hosting and maintenance) £220.00 • Village Hall (March) £19.00

	<ul style="list-style-type: none"> • Northants CALC (Training) £61.33 • Play Inspection Company £126.00 • Eon Street Light Maintenance (2 quarters) £75.04
2022.04.18	Internal Auditor The use of the Northants CALC internal audit service was approved.
2022.04.19	The Annual Parish Meeting date was confirmed for Thursday 26 th May at 7.30pm.
2022.04.20	The meeting closed at 9.15pm. The next meeting of the Parish Council will be held at 7.30pm on Monday 9th May 2022 in the Village Hall. Prior to this, the Annual Parish Council Meeting will take place at 7.20pm.

Outstanding actions (from this meeting and previous):

Minute	Action	Who
2022.04.07	Clerk to arrange for Nigel Hinch to attend the next Good Neighbours coffee morning. Also, see if there is interest in the bus service for the neighbouring village of Norton.	Clerk
2022.04.08	Cllr Smith to obtain one further quote from a Tree Surgeon.	Cllr Smith
2022.04.08	Clerk to advise Mr Viewing the advice received regarding the stiles.	Clerk
2022.04.09	Cllr Snedker to request an information pack from The Woodland Trust.	Cllr Snedker
2022.04.10	Clerk to add 'Electric Vehicle Charging Points' to the next agenda.	Clerk
2022.04.12	Risk assessment for village planters.	Cllr Souter
2022.04.12	Contact details for planters to be provided to the Clerk.	Cllrs Souter/Snedker
2022.04.12	Contact parties involved in village planters re installation dates.	Clerk
2022.04.13	Cllr Smith to liaise with contact re an alternative to the Play Inspection Company.	Cllr Smith
2022.04.13	Clerk to book in next year's inspection with the Play Inspection Company, unless it comes at a cost.	Clerk
2022.04.14	Clerk to contact NCALC and request guidance on updating the Neighbourhood Plan.	Clerk
2022.04.15	Clerk to respond to member of the public who contacted the Parish Council about safety at Crockwell crossroads.	Clerk