

**Minutes of the Annual and Ordinary Parish Council meetings
held on Monday 9th May 2022 at 7.20pm in the Village Hall**

Present

Councillors: Malcolm Souter (Chairman), Elizabeth Snedker (Vice Chairman), John Emery, Derek Smith.

Clerk: Emma Fontaine

Members of the Public: None

ANNUAL MEETING	
2022.05.01	Cllr Malcolm Souter was elected Chairman via a unanimous vote.
2022.05.02	Cllr Elizabeth Snedker was elected Vice Chairman via a unanimous vote.
2022.05.03	The declarations of acceptance of office were duly signed.
ORDINARY MEETING	
2022.05.04	Apologies were received from Cllrs Egan and Elcock.
2022.05.05	There were no Declarations of Interest from members of the Council.
2022.05.06	No members of the public were in attendance.
2022.05.07	The approval of the minutes from 11.04.2022 was proposed by Cllr Emery, seconded by Cllr Smith and approved unanimously as a true and accurate record of the meeting.
2022.05.08	Matters Arising/Actions From Last Meeting This item was covered under Member Reports.
2022.05.09	The following documents were reviewed and adopted: <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Risk Assessment • Asset Register • Approval of the publication over £100 (Transparency Code)
2022.05.10	Bus Service The Clerk confirmed that Nigel Hinch from Ability Community Transport will attend the June Good Neighbours coffee afternoon to discuss the minibus service with Welton residents. The Clerk has also been in liaison with Norton Parish Council about how the two villages could work together to progress the provision of a bus service.
2022.05.11	The Spinney By the next Parish Council meeting, three Tree Surgeon quotes will have been received. The Landscape Planner from West Northants Council has confirmed that no trees in The Spinney are dangerous, but maintenance is required when the nesting bird season is over (August/September). It was resolved for Cllr Smith to speak to his contact in Long Buckby regarding the management of their Pocket Park. Action: Cllr Smith.

2022.05.12	<p>Queen's Platinum Jubilee – Tree Planting It was resolved to purchase 3 bare root trees in September, for placement in the playing field and on Bridge Hill. Action: Clerk</p>
2022.05.13	<p>The matter of electric vehicle charging points was deferred to the next meeting. Action: Clerk.</p>
2022.05.14	<p>Planning Committee</p> <p>Planning Application: WND/2022/0826 Description: Removal of trees subject of Tree Preservation Order TP0113 Location: 22 Churchill Road, Welton, Northamptonshire NN11 2JH Welton WPC Response: Unable to support</p> <p>Planning Application: DA/2018/0526 Description: Reserved Matters Application (Appearance, Landscaping, Layout & Scale) for development of 344 dwellings (including 17 self-build plots), landscaping and areas for attenuation, pursuant to Condition 1 of outline planning permission DA/2014/0869 in addition to the discharge Conditions 4, 7, 8, 9, 11, 15, 21, 22, 26 & 32 Location: Land at Micklewell Park, Ashby Road, Daventry, Northamptonshire WPC Response: Reply sent</p>
2022.05.15	<p>Village Planters Cllr Souter will arrange the risk assessment. The Station Road/Ashby Roads planters will be ready at the end of the month and will be planted by the school and the Brownies. Cllr Souter will liaise with both parties. Action: Cllr Souter.</p> <p>The two planters at the bottom of the village are ready to be planted now. Cllr Snedker will contact the parties who have volunteered to plant them. Action: Cllr Snedker.</p>
2022.05.16	<p>Play Equipment Inspections Cllrs Smith and Emery will use their contacts to engage with an alternative play equipment inspection company over the summer/autumn period. To be decided in December. The Clerk will confirm the booking for the 2023 inspection with the Play Inspection Company, cancelling in December to avoid a £25 charge, if we decide to change provider. Action: Clerk.</p>
2022.05.17	<p>Neighbourhood Plan Advice has not yet been received from NCalc regarding the review of the Neighbourhood Plan. The Clerk will chase for a response. Action: Clerk.</p>
2022.05.18	<p>Member Reports</p> <ul style="list-style-type: none"> • Cllr Smith was thanked for organising the litter pick. The Clerk will ask Highways to remove the 50mph sign found during the event. Action: Clerk. • Cllr Snedker will submit a response to the Housing Strategy Consultation. Action: Cllr Snedker. • The Clerk will add details of the battery recycling programme to the website. Action: Clerk. • A new dog bin was suggested for the public footpath near Halford Way. The Clerk will look into costs and report back next meeting for approval. Action: Clerk. • A gate post need to be replaced at the entrance to the playing field. Cllrs Emery and Smith have stabilised it but it needs to be replaced. It was resolved to get a quote for the job and report back next meeting for decision. Action: Cllrs Emery and Smith.

2022.05.19	Monthly Financial Review The monthly review was received by the Council.
2022.05.20	The following payments were reviewed and approved: CVS Payroll £404.60 (includes separate £9.60 CVS fee) Admin Expenses £5.20 Village Hall (April) £19.00 Northamptonshire ACRE membership £35.00 Play Inspection Company £12.00 Cllr Derek Smith (reimbursement for planter materials) £24.49 Parish Online £28.12 The outstanding invoice for the website hosting and maintenance was not approved, pending a check by Cllr Souter on what this package entails. Action: Cllr Souter.
2022.05.21	Audit The annual audit process is ongoing and the Internal Auditor's report is due by the next meeting.
2022.05.22	Annual Parish Meeting Responses have been received from a number of invitees thus far.
2022.05.23	Unregistered Parcels of Land The Clerk will make contact with the company recommended by NCALC. We will express an interest and nominate a Councillor to lead on this piece of work at a later date. Action: Clerk.
2022.05.24	It was resolved for Welton News and Views advertising prices to remain the same until the end of the year. The Clerk will invoice advertisers for a 6 month period. Action: Clerk.
2022.05.25	The meeting closed at 9.20pm. The next meeting of the Parish Council will be held at 7.30pm on Monday 13th June 2022 in the Village Hall.

Minute	Action	Who
2022.05.11	Cllr Smith to speak to a contact regarding the management of the Pocket Park in Long Buckby.	Cllr Smith
2022.05.13	Electric vehicle charging points to be added to the next agenda.	Clerk
2022.05.15	Prepare risk assessment for village planters and liaise with the School and Brownies in relation to planting the Station Road/Ashby Road planters.	Cllr Souter
2022.05.15	Advise the other two volunteers that the planters are ready for planting.	Cllr Snedker
2022.05.16	Clerk to confirm booking with the Play Inspection Company, cancelling in December if required.	Clerk
2022.05.17	Clerk to chase NCALC re Neighbourhood Plan review.	Clerk
2022.05.18	Clerk to ask Highways to remove the discarded 50mph sign.	Clerk
2022.05.18	Cllr Snedker to respond to the Housing Strategy Survey.	Cllr Snedker
2022.05.18	Clerk to add the battery recycling item to the website.	Clerk
2022.05.18	Clerk to investigate prices for a new dog waste bin.	Clerk
2022.05.18	Cllrs Emery and Smith to obtain a quote for work on the gate in the playing field.	Cllrs Emery and Smith
2022.05.20	Cllr Souter to query the cost of website management/hosting.	Cllr Souter
2022.05.23	Clerk to enquire with company dealing with unregistered parcels of land.	Clerk
2022.05.24	Clerk to invoice advertisers at 2021 prices, for 6 months.	Clerk