

Clerk: Emma Fontaine  
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**Notice for Council Members:**

You are hereby summoned to attend the **Annual and Ordinary Meetings** of Welton Parish Council in the Village Hall on **Monday 9<sup>th</sup> May 2022 at 7:20pm** for the purpose of transacting the following business. Members of the Public and Press are welcome to attend.

**Agenda**

<b>ANNUAL MEETING</b>	
<b>Ref</b>	<b>Agenda Item</b>
1	To elect the Chairman.
2	To elect a Vice Chairman.
3	To sign declaration of acceptance of office.
<b>ORDINARY MEETING</b>	
4	Approval of apologies for absence.
5	To receive Declarations of Interest from members of the Council.
6	<b>Public Open Forum</b> Members of the public may only speak under the item for the Public Open Forum. If they wish to speak on other agenda items, prior arrangements must be made with the Clerk at least 24 hours prior to the meeting. Speakers are allowed a maximum of 3 minutes to address the Council.
7	To approve the minutes of the meeting of the Parish Council held on Monday 11 <sup>th</sup> April 2022.
8	To review matters arising/actions from the last meeting.
9	To review and adopt the following documents: <ul style="list-style-type: none"> <li>• Standing Orders</li> <li>• Financial Regulations</li> <li>• Risk Assessment</li> <li>• Asset Register</li> <li>• Approve the publication of expenditure over £100 (Transparency Code)</li> </ul>
10	To review the provision of a community bus service for Welton.
11	To receive an update regarding the Spinney tree maintenance work.
12	To receive an update on the Queen's Platinum Jubilee tree planting.
13	To further consider the electric vehicle charging point matter.
14	To receive an update from the Planning Committee.
15	To receive an update on the village planters.
16	To further consider the options for play equipment inspections.

17	To consider the guidance from NCALC regarding the review of the Neighbourhood Plan.
18	Member reports.
19	To receive details of the monthly financial review.
20	To review and approve the following payments: <b>CVS Payroll</b> £404.60 (includes separate £9.60 CVS fee) <b>Admin Expenses</b> £5.20 <b>Village Hall</b> (April) £19.00 <b>Northamptonshire ACRE membership</b> £35.00 <b>Play Inspection Company</b> £12.00 <b>Cllr Derek Smith</b> (reimbursement for planter materials) £24.49 <b>Parish Online</b> £28.12 <b>Adam Curtis Web Design</b> (annual hosting and maintenance) £220.00 <b>(from last meeting)</b>
21	To receive an update with regard to the annual audit.
22	To receive an update with regard to the Annual Parish Meeting.
23	To consider the Northants CALC advice regarding unregistered land in the Parish.
24	To consider advertising pricing for Welton News and Views for the remainder of the year.
25	<b>Date Of Next Meeting</b> The <b>next</b> meeting of the Parish Council will be held at 7:30pm on Monday 13 <sup>th</sup> June 2022 in the Village Hall. The <b>Annual Parish Meeting</b> will take place on at 7.30pm on Thursday 26 <sup>th</sup> May in the Village Hall.

Signed by: Emma Fontaine  
**Clerk/Responsible Financial Officer, Welton Parish Council**

**Issued on 03.05.2022**