

**Minutes of the full Parish Council meeting
held on Monday 14th February 2022 at 7.30pm in the Village Hall**

Present

Councillors: Malcolm Souter (Chairman), Elizabeth Snedker (Vice Chairman), Margaret Elcock, John Emery, Derek Smith.

Clerk: Emma Fontaine

2022.02.01	Apologies were received from Cllr Lange.
2022.02.02	There were no declarations of interest from members of the Council.
2022.02.03	Public Open Forum: There were no members of the public present at the meeting.
2022.02.04	The approval of the minutes from 10.01.2022 was proposed by Cllr Emery, seconded by Cllr Smith and approved unanimously as a true and accurate record of the meeting.
2022.02.05	Matters Arising/Actions From Last Meeting 2021.09.05: With regard to the traffic flow data strips, the speed signs may be able to count the vehicles passing through the village. Cllr Souter will look into this. A member of the public has offered to change the battery in the speed sign on Ashby Road. We will check our insurance policy to ensure they are covered under public liability. Action: Cllr Souter and Clerk.
2022.02.06	Member Report – Ward Councillor Rosie Humphreys Councillor Humphreys reported on WNC matters, including the Councillor Covid Fund, Harlestone PC Climate Action Day and Northampton’s Platinum Jubilee plans. She was thanked for attending. Member Report – Cllr Smith The planters are almost complete and donations for plants are needed. It was resolved to ask the Guides, Brownies, the school and Kate Gryk to adopt one each. Action: Cllrs Souter and Snedker. Clerk Report <ol style="list-style-type: none"> 1. The Kiln Lane pathway tarmac issue is a medium term issue for Highways, expect to wait 5 months at least before we hear whether the work will be completed. 2. The damaged bollard opposite the school has been replaced with two. 3. The grass mowing grant has been applied for, which is approximately £450.
2022.02.07	Play Inspection/Swing Repair It has been confirmed that the current swing repair is of industry standard. Cllrs Smith and Emery would like to attend the Play Inspection Company assessment in March. Action: Clerk.
2022.02.08	Queen’s Platinum Jubilee Cllr Elcock is planning an afternoon tea party for the Platinum Jubilee in the pub garden and Village Hall car park, with entertainment. There will be a parade from Clarkes Way to the venue. She will look into the possibility of obtaining grant money. Action: Cllr Elcock.

2022.02.09	<p>Wisteria and Stockwell Cottages</p> <p>It was resolved to keep the annual rent at £14 per house and invoice both now. Action: Clerk.</p> <p>With regard to the Western Power unit on the same patch of land, Cllr Souter will provide the Clerk with the relevant contact details. Action: Cllr Souter.</p>
2022.02.10	<p>Welton Academy Grass Mowing Contribution</p> <p>It was resolved that the Clerk will contact the school and advise we will invoice them for the grass mowing contribution as soon as possible. Advise them we will invoice from September 2021 to end December 2022. We will then invoice each January, commencing January 2023. The cost will increase by the same percentage the Contractor raised his price by. Action: Clerk.</p>
2022.02.11 and 12	<p>Electric Vehicle Charging Point (Kiln Lane) and General Electric Vehicle Charging Points</p> <p>This will be discussed next meeting, along with the results of the ECV and bus surveys which are currently available in Welton News and Views and on the WPC website. Action: Clerk.</p>
2022.02.13	<p>Asset Mapping Project</p> <p>The Clerk provided feedback on the recent Northants CALC session. User areas have been set up on Parish Online for the Chair and Vice Chair. The AMP grant has been claimed, which is approximately £250.</p>
2022.02.14	<p>Planning Update</p> <p>The Wilderness: A site visit to The Wilderness took place at the beginning of February and progress was detailed.</p> <p>48 Ashby Road: WNC Planning Department provided an update to advise the summer house will be moved behind the principal building line.</p> <p>PLANNING APPLICATION: Application No WND/2021/0786 Description: Render cladding external walls of dwelling Location: Border Green, 3 Emery Close, Welton NN11 2EN WPC Response: No Observations</p> <p>PLANNING UPDATE: Application No: WND/2021/0429 Description: New garage for existing dwelling Location: 22 Churchill Road, Welton, NN11 2JH WND Decision: Granted with conditions</p>
2022.02.15	<p>The monthly financial review was accepted as an accurate record of the financial position of the Parish Council.</p>
2022.02.16	<p>The presented invoices were approved for payment, proposed by Cllr Emery and seconded by Cllr Elcock:</p> <p>CVS Payroll £404.60 (includes £9.60 CVS fee) Admin Expenses £13.48 Grit Bins £267.43 Cllr Derek Smith (timber for planter construction) £175.73</p>
2022.02.17	<p>It was resolved to adopt the Records Retention Policy. The Clerk will ascertain what records are held by WNC in the archive. Action: Clerk.</p>
2022.02.18	<p>The meeting closed at 8.50pm. The next meeting of the Parish Council will be held at 7.30pm on Monday 14th March 2022 in the Village Hall.</p>

Actions from this meeting:

Minute	Action	Who
2022.02.05	Cllr Souter will check if the speed signs can count vehicles. The Clerk will look at the insurance policy to ensure members of the public can change speed sign batteries.	Cllr Souter and Clerk
2022.02.06	Make contact with local groups/individuals to fill each of the four planters.	Cllrs Souter and Snedker
2022.02.07	Clerk to ensure Cllrs Emery and Smith are present for the Play Inspection Company assessment.	Clerk
2022.02.08	Cllr Elcock to continue plans for the Platinum Jubilee, including sourcing possible grant funding.	Cllr Elcock
2022.02.09	Clerk to invoice Wisteria and Stockwell Cottages.	Clerk
2022.02.10	Clerk to contact the school about the grass mowing contribution.	Clerk
2022.02.11 & 12	Clerk to add the Electric Vehicle Charging Point issues to the agenda for the next meeting (survey results and Kiln Lane)	Clerk
2022.02.17	Clerk to see what records are held in the WNC archive for Welton Parish Council.	Clerk