

**Minutes of the Meeting of Welton Parish Council  
Monday 12<sup>th</sup> April 2021 at 7.30pm**

<b>Present</b>	<b>Apologies</b>
Cllr. D Smith	Cllr. M Elcock
Cllr. E Snedker	Cllr. C Mortimore
Cllr. G Smith	
Cllr. M Souter	
Cllr. J Emery	<b>Clerk</b>
Cllr. R Lange	Noreen Walsh
Cllr. T Hopes	
Public 1	

		<b>ACTION</b>
2021/04/01	<b>To receive and approve Apologies:</b> Apologies were received and approved for Cllr. Elcock and Cllr. Mortimore.	
2021/04/02	<b>To approve and sign Minutes of the Council Meeting held on 8<sup>th</sup> March 2021:</b> <b>RESOLVED</b> The minutes of the Welton Parish Council Meeting held on 8 <sup>th</sup> March 2021 were approved and signed as a true and accurate record of the meeting, proposed by Cllr. D Smith & seconded by Cllr. R Lange.	
2021/04/03	<b>To receive Members' Declaration of Interest in respect of agenda items:</b> None	
2021/04/04	<b>To review any matters arising from the Minutes and Actions:</b>  <b>2020/03/05</b> Quote received for solar panel speed sign from Elancity, £2291.92 including VAT, 3 – 4 weeks lead time for delivery. Cost approved, proposed by Cllr. D Smith and seconded by Cllr. Emery. Need to get approval first from EON to mount on street light.  <b>2020/11/06</b> Cllr. Souter to discuss final documents with Cllr Elcock before arranging to discuss with Editor of News & Views and Website Manager.	

	<p><b>2020/12/06</b> No further work completed on land ownership, not going to be straightforward, time needs to be scheduled.</p> <p><b>2020/12/12</b> Chased Eon – still awaiting quote for proposed street lighting.</p> <p><b>2021/03/06</b> No further contact made at this point with DDC regarding a quotation for interim inspections. Cllr. Souter suggested that a working group be set up to look at this and the Playing Field report to ensure prompt action is taken. This group is to be headed up by Cllr. D Smith, with Cllrs. Emery, Hopes and Lange in support. It was agreed to meet at 10am on 17<sup>th</sup> April at the Playing Field to discuss a way forward. The group is to report back at the next Parish Council meeting. Cllr. Souter confirmed that a formal insurance claim has now been received. Zurich have been contacted and they have appointed an individual to deal with the claim. Information and documentation including photographs have been sent to Zurich and they are now dealing with the claimant’s solicitor. The Clerk was asked to contact Zurich Insurance again to clarify the address details noted for Welton Parish Council. The Clerk confirmed that the 2021 Playing Area inspection was completed on 19<sup>th</sup> March. The report has been received and has been circulated to all and will need actioning. This has also been forwarded to Zurich Insurance. The Clerk also confirmed that she had contacted NCALC as requested and updated Danny Moody on the situation.</p> <p><b>2021/03/07</b> Clerk has requested that the Neighbourhood Watch is added to the website.</p> <p><b>2021/03/10</b> Cllr. Lange has moved the litter collection equipment to the village hall. The new date agreed for the village litter collection is 24<sup>th</sup> April at 9.30am. Clerk was asked to put a notice on the village hall notice board and to ask Steve Becker to share it on the website.</p> <p><b>2021/03/12</b> Clerk confirmed that she received and forwarded all nomination forms received to DDC for checking. She also hand-delivered nomination forms to DDC offices as requested. She is to put the ‘Notice of Uncontested Election on the notice board &amp; website.</p>	
2021/04/05	<p><b>To receive Members’ Reports:</b></p> <p><b>Cllr. Emery</b> Comments have been made about the obstruction that sometimes occurs at Welton Manor Farm by commercial vehicles, need to monitor this.</p> <p><b>Cllr. D Smith</b> Notification has been received from the Royal British Legion of the VE</p>	

Day celebrations on 8<sup>th</sup> May. They have asked if we wish to purchase a ‘Tommy’ figure for the village at a cost of around £200.00. As there is already a Tommy seat at the church, this request was not supported on this occasion.

Cllr. D Smith has also spoken to Mr Freeman who cuts the grass in the village, requesting that the guidance provided by NCC in terms of Health & Safety, be followed. In addition, he was asked to send in a copy of his Public Liability Insurance documentation.

Cllr. D Smith requested that an amount of £100 be agreed for materials for work at St. Martin’s Spinney – fencing rails / posts. This was agreed, proposed by Cllr. Souter and seconded by Cllr. Hopes.

**Cllr. Elcock (emailed report provided in her absence)**

Police Liaison Role – attending meeting on 22/04/21 to find out more.

Dog Kidnapping concerns – liaising with Police Officer, Matt Moore who is creating an article for the next News & Views.

News & Views – Cllr. Elcock has offered to help Editor until new Clerk found.

Litter Collection – Hi viz organised thanks to Chris Barlow. Have recruited some volunteers on the day.

Playing Field – concerned about number of children climbing trees, could signage be put up there.

Attended final PFCC Parish Councillor with Chief Constable Adderley and Chief Fire Officer Dovey on 23/03/21. Minutes will be forwarded once received.

2021/04/06

**Planning Applications:**

Steve Ellis of DDC, Major Projects Officer, has retired and WNC new contact is Katherine Daniels. Response to National Planning Policy Framework draft revisions have been submitted.

Application No:	<b>DA/2021/0001 (Amended)</b>
Description:	Conversion of garage to self-contained annexe with carers accomodation above. Extension to front porch, rear extension, roofing over existing swimming pool including associated facilities. New double garage. Part re-render of house.
Location:	Park Lodge, 1 The Ridgeway, Welton, Northamptonshire, NN11 2LQ
WPC Response:	No Observations

Application No:	<b>DA2021/0231</b>
Description:	Replacement of front porch
Location:	Well Cottage, Well Lane, Welton, Northamptonshire, NN11 2JU
WPC Response:	No Observations

Application No:	<b>DA2021/0205</b>
Description:	Listed building consent for insertion of boiler and flue
Location:	Welton Manor, Welton Lane, Welton,

		Northamptonshire, NN11 2JF	
	WPC Response:	No Observations	
	Application No:	<b>PD/2021/0016</b>	
	Description:	Applying to DDC for prior approval change of use of barn to 3 dwellings Part Q A and B	
	Location:	Welton barn, Welton Lane, Welton, Daventry, Easting 458050, Northing 265530	
	WPC Response:	Does not support with Observations	
	<b>Planning Updates:</b>		
	Application No:	<b>DA/2020/1181</b>	
	Description:	Two storey rear extension	
	Location:	Frogsleap, 5 Clarkes Way, Welton, Northamptonshire, NN11 2JJ	
	WPC Response:	Unable to Support	
	DDC Response:	Approved with Conditions	
	Application No:	<b>DA/2020/1167</b>	
	Description:		
	Location:	6 Emery Close, Welton, Northamptonshire, NN11 2EN	
	WPC Response:	No Observations	
	DDC Response:	Approved with Conditions	
	Application No:	<b>DA/2021/0001 (Amended)</b>	
	Location:	Park Lodge, 1 The Ridgeway, Welton, Northamptonshire, NN11 2LQ	
	WPC Response:	Supports with Observations / No Observations	
	DDC Response:	Approved with Conditions	
2021/04/07	<b>To receive agreement to transfer final monies from NatWest to Unity Trust Bank Account and to close the account.</b> This was agreed by all, proposed by Cllr. Souter and seconded by Cllr. Lange.		
2021/04/08	<b>To agree Financial Review 01/12/20 – 28/02/21</b> The Financial Review was discussed and agreed. The Clerk confirmed that she is working on closing off year ending 31/03/21.		
2021/04/09	<b>To provide an update on the Playing Field incident:</b> This was covered at Agenda Item 2021/03/06.		
2021/04/10	<b>To receive permission to progress planting of triangle area at the top of the village, including a request from WI to plant crocuses in this</b>		

	<p><b>area:</b> Cllr Snedker is to ask Kate Spires for designs and costings for this work. It was noted that the Grit Bin will need to be moved. It was agreed that the WI would be permitted to plant crocuses in this area.</p>	
2021/04/11	<p><b>To agree a way forward following Clerk’s Resignation:</b> The Clerk is currently working her notice following her resignation. Following consultation, the hours for the Clerk role have been increased to 35 hours per month. An advert has been placed with NCALC, placed on the website and on the village notice board. There have already been enquiries from existing Clerks to provide temporary assistance and two other interested parties have been in touch. A laptop and mobile phone have been requested by one of the applicants. Cllr. Souter is to co-ordinate the interviews.</p>	
2021/04/12	<p><b>To review Correspondence received:</b></p> <p><b>Play Inspection Company Report 2021</b> Clerk has shared this with all and has created an action plan form which has been forwarded to Cllr. D Smith. The report is also on the website.</p> <p><b>Letter from DDC &amp; commemorative book ‘Daventry District Council Through the Years’</b> Letter &amp; books to be passed to Cllr. D Smith.</p> <p><b>Email – Ashby Road</b> Councillors reviewed email - no action, comments noted.</p> <p><b>Email from WI regarding cancelled Village Produce Show</b> Cancellation noted.</p> <p><b>Email – additional Grass Cuttings Bin</b> Additional bins cannot be supplied by WPC. Clerk to advise individual.</p> <p><b>Email – street light out Clarkes Way</b> Clerk is dealing with this.</p> <p><b>Email – trees at bottom of Kiln Lane</b> Overhanging trees/spring problem at the bottom of Kiln Lane still evident. Cllr. Hopes asked to log the problem on Street Doctor.</p> <p><b>Email – lorries in Well Lane</b> WPC agreed to monitor the traffic in Well Lane. Clerk to update individual.</p> <p><b>Email – play area</b> Inappropriate language painted on the train. Cllr. Hopes thanked for removing this so quickly.</p> <p><b>Email – Gigaclear ‘tidy up’</b> Photographs to be taken of problem areas and sent to Erik Grimley at Gigaclear.</p>	

	<p><b>Additional Correspondence Received:</b></p> <p><b>Email – Small Holding on Station Road</b> Concern regarding deterioration raised. Clerk asked to contact individual who is to speak to Environmental Health.</p> <p><b>Email – Welton Village Hall</b> Update provided regarding Covid.</p> <p><b>Unity Trust Bank Statement</b> Balance as at 31/03/21 - £14,152.41. Fees for the first three months have been deducted - £18.00.</p> <p><b>NatWest Bank Statement</b> Balance as at 29/03/21 - £2,217.26. Claimed VAT payment credited recently for £1,031.40. Clerk has already advised of new account bank details, however paid into NatWest account. Clerk to follow up.</p>																						
2021/04/13	<p><b>To authorise the payments listed for online banking transfer:</b></p> <table border="1" data-bbox="405 853 1299 1447"> <tr> <td>CVS – April 2021 Payroll</td> <td></td> <td>£508.11</td> </tr> <tr> <td>Mr Adam Curtis – Website</td> <td></td> <td>£220.00</td> </tr> <tr> <td>CPRE – Annual Membership</td> <td></td> <td>£36.00</td> </tr> <tr> <td>NCALC – Yearly Fee</td> <td></td> <td>£559.26</td> </tr> <tr> <td>E-on – Street Lighting Maintenance</td> <td></td> <td>£37.52</td> </tr> <tr> <td>Play Inspection Company – Annual Inspection 2021</td> <td></td> <td>£300.00</td> </tr> <tr> <td>CVS – Refund Clerk / Year End (already approved &amp; transferred 24/03/21)</td> <td></td> <td>£223.40</td> </tr> </table> <p><b>RESOLVED:</b> Proposed by Cllr. Souter and seconded by Cllr. Snedker.</p>	CVS – April 2021 Payroll		£508.11	Mr Adam Curtis – Website		£220.00	CPRE – Annual Membership		£36.00	NCALC – Yearly Fee		£559.26	E-on – Street Lighting Maintenance		£37.52	Play Inspection Company – Annual Inspection 2021		£300.00	CVS – Refund Clerk / Year End (already approved & transferred 24/03/21)		£223.40	
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2021/04/14	<p>The Chairman thanked the Clerk for her work over the last 18 months and closed the meeting at 9.27pm. The next Parish Council Meeting will be held on Monday 10<sup>th</sup> May 2021 at 7.30pm.</p>																						

ACTIONS REQUIRED FROM THE MINUTES  
PARISH COUNCIL MEETING – 12<sup>TH</sup> APRIL 2021

<b>Minute Item</b>	<b>Action Required</b>	<b>Who</b>
2020/03/05	Cllr. Souter to gain approval from Eon to mount speed sign.	Cllr. Souter
2020/11/06	Cllr. Souter to discuss final guidelines for News & Views and the website with Cllr. Elcock.	Cllr. Souter
2020/12/12	Quotation for proposed street lighting to be chased with Eon.	Cllr. Souter
2021/03/06	Working group to meet at Playing Field on 17/04/21 at 10am to discuss a way forward following the recent Inspection Report. Group to report back at the May Parish Council Meeting.  Clerk to contact Zurich Insurance regarding address details held for WPC.	Cllr. D Smith Cllr. Lange Cllr. Hopes Cllr. Emery  Clerk
2021/03/10	All to note new date for village litter collection – 24 <sup>th</sup> April at 9.30am at village hall.  Clerk to put on noticeboard and website.	ALL  Clerk
2021/03/12	‘Notice of Uncontested Election’ to be uploaded to website and placed on noticeboard.	Clerk
2021/04/07	Clerk to close account with NatWest and request remaining balance to be transferred to Unity Trust Bank account.	Clerk
2021/04/10	Kate Spires to be asked to provide designs/costings for the flowerbed work.	Cllr. Snedker
2021/04/11	Interviews to be co-ordinated for Clerk role.	Cllr. Souter
2021/04/12	Clerk to respond to emails as noted. Photographs of grass damage to be forwarded to Gigaclear. Cllr. Hopes to contact Street Doctor.	