

**Minutes of the Meeting of Welton Parish Council
Monday 11th January 2021 at 7.30pm**

Present	Apologies
Cllr. D Smith	Cllr. J Emery
Cllr. T Hopes	Cllr. C Mortimore
Cllr. G Smith	Dist. Cllr. J Pritchard
Cllr. M Souter	
Cllr. E Snedker	Clerk
Cllr. R Lange	Noreen Walsh
Cllr. M Elcock	
Public 1	

		ACTION
2021/01/01	To receive and approve Apologies: Apologies were received and approved for Cllr. Emery, Cllr. Mortimore and Dist. Cllr. Pritchard.	
2021/01/02	To approve and sign Minutes of the Council Meeting held on 14th December 2020: RESOLVED The minutes of the Welton Parish Council Meeting held on 14 th December 2020 were approved as amended in Item 2020/12/06, Cllr. D Smith's Report. The payment from Gigaclear should be for the amount of £214.50, amended. These minutes were then signed as a true and accurate record of the meeting, proposed by Cllr. Lange and seconded by Cllr. G Smith.	
2021/01/03	To receive Members' Declaration of Interest in respect of agenda items: None	
2021/01/04	To review any matters arising from the Minutes and Actions: 2020/12/02 Clerk has booked the 'Off to a Flying Start' course for Cllr. Elcock for 4 th February. All documents completed. 2020/11/02 Cllr. Lange to re-send 'Register of Interest form' to Clerk.	

2019/12/14

Clerk has completed the Grant Scheme paperwork and has forwarded this to Daventry District Council.

2020/03/05

Cllr. Souter has completed some of the work around the additional speed signs for the village, there is further work to do.

2020/05/08

The progress report regarding online banking will be covered by the Clerk at Agenda Item 9.

2020/06/05

The Clerk has sent an invoice to Welton Village Hall for £150.00 for the tree work.

2020/10/05

Cllr. Souter is to forward Toad Sign details to the Clerk.

2020/11/06

Cllr. Souter has prepared two documents to review regarding News & Views and the website. Councillors are to review these documents and forward comments to Cllr. Souter before the next meeting.

2020/11/06

Cllr. Souter shared the budget with all present and explained the rationale for the final Precept of £15,890.00. This was discussed and approved, proposed by Cllr, Souter and seconded by Cllr. D Smith. The Clerk is to complete the Precept Form (PR1) for 2021/22 and return to Daventry District Council.

2020/11/09

Clerk has updated the Roles & Responsibilities for Welton Parish Council and has forwarded to Steve Becker for upload to the website.

2020/11/11

Cllr. D Smith made contact with Duncan Webber just before Christmas regarding footpaths. Duncan Webber agreed to contact Cllr. D Smith in the new year to discuss in detail.

2020/12/06

Clerk has been unable to make progress with the Land Registry in relation to the green at the top of Kiln Lane. She has requested guidance from a number of areas, but has not been successful as yet. Cllr. G Smith suggested approaching the Open Space Society, CPRE or NCALC for guidance.

Cllr. Souter has signed the Gigaclear 'request for payment' documentation and the Clerk has returned this to them.

2020/12/08

Clerk confirmed invoices had been sent to Wisteria Cottage and Stockwell Cottage for parking rent.

	<p>2020/12/10 Cllr. D Smith completed a survey of the Grit Bins in the village. Despite some damage, the salt is in good condition and can be used. The average price for a replacement bin is £85.00 (excluding VAT), delivery will be additional. It was decided that this item will be reviewed again in June 2021.</p> <p>2020/12/12 Census documentation has been uploaded to website and sent to the Editor of News & Views.</p> <p>2020/12/12 Thankyou letter has been sent to Peter Walls with an invitation to speak at a Parish Council meeting in the new year. Clerk is to liaise with Peter to arrange this.</p> <p>2020/12/12 Cllr. Souter is to circulate the details to install street lighting near Stockwell Cottage to all Councillors.</p>	
<p>2021/01/05</p> <p>Amendment</p>	<p>To receive Members' Reports:</p> <p>Cllr. Snedker A bench has been installed in Norton village in memory of those lost to Covid 19. It was suggested that this might be considered at a later point for Welton. a recognition of Covid 19 be considered at a later point for Welton.</p> <p>Cllr. Lange Cllr. Lange raised his concern about a pothole outside of the White Horse. Cllr. Hopes confirmed that he had already reported this via Street Doctor, but will contact them again. Cllr Lange highlighted the damage to the grass opposite the entrance to the Wilderness. Cllr. D Smith spoke directly to the contractors at the time and asked them to repair the damage. Cllr. Snedker also emailed the Site Manager about this matter, enclosing a photograph of the damage.</p> <p>Cllr. Hopes Cllr. Hopes advised that the drains in Kiln Lane and Churchill Road are to be dealt with shortly.</p> <p>Cllr. G Smith Cllr Smith suggested that working parties could be arranged, perhaps in the Spring to work on the following:</p> <ul style="list-style-type: none"> • The village gateway signs – sanding down and painting. • The Spinney – clearing and painting. • Litter Collection – Colin Peabody currently has the equipment 	

2021/01/06

Planning Applications:

The Wilderness

Approved tree clearing and undergrowth tidying has commenced. Damage to the grass opposite the site entrance has been acknowledged and the Site Manager extended his apologies and assurance that this will not happen again. The area will be made good when seasonally appropriate to re-grass.

Application No:	DA/2020/0877 (Amended)
Description:	Demolition of existing barn and construction of replacement barn to accommodate tractors/agricultural machinery and workshop.
Location:	Manor Farm Place, Welton Lane, Welton, Northamptonshire, NN11 2JF
WPC RESPONSE:	No Observations
Application No:	DA/2020/0828
Description:	Proposed rear extensions to create indoor and outdoor living space at lower ground, ground floor and first floor levels (including external balconies/terraced areas); changes to external fenestrations of the property on all sides and addition of solar panels on the rear roof slope.
Location:	Foxwood, 9 Clarkes Way, Welton, Northamptonshire, NN11 2JJ
WPC RESPONSE:	WPC support this application with observations

Correspondence was received 8th January 2021 from Mr & Mrs Mackellow of 11 Clarkes Way to WPC raising concerns of this planning application. WPC response to DDC was submitted to meet the required closing date of 6th January. Mrs Mackellow attended the January WPC monthly meeting and was advised to contact DDC direct.

Application No:	DA/2020/0245 (Amended)
Description:	Reserved Matters (access, planning, landscaping, layout and scale) for 84 dwellings, associated access routes, landscaping, open space and drainage.
Location:	Phase 5 Monksmoor Park
WPC RESPONSE:	No Observations
UPDATES	
Application No:	DA/2020/0918
Description:	Detached garage with ancillary home office above.
Location:	Welton Brook, Kiln Lane, Welton, Northamptonshire, NN11 2JN
DDC RESPONSE:	Approved with conditions

	Application No:		DA/2020/0711						
	Description:		Listed Building Consent for reconfiguration of rear single storey extension						
	Location:		Oakmoor House, 18 Ashby Road, Welton, Northamptonshire, NN11 2JS						
	DDC RESPONSE:		Approved with conditions						
2021/01/07	<p>To agree Financial Review 01/09/20 – 30/11/20: Clerk explained the figures for this period. The review was agreed, proposed by Cllr. Souter and seconded by Cllr. Snedker. The Clerk provided the current Natwest bank account balance as at 31.12.20 as £16,028.29.</p>								
2021/01/08	<p>To discuss/agree Parish Precept 2021 – 2022: This item was covered at Agenda Item 2020/11/06.</p>								
2021/01/09	<p>To provide an update & agree next steps in the online banking process: The Clerk confirmed that the new bank account has now been opened at Unity Trust Bank and the initial credit of £500 is showing on the account. In addition, a further credit of £14 for parking rent is also showing. The Clerk requested that an additional £3,000 cheque to the online account be approved at this meeting to enable online banking to commence from the February Parish Council Meeting. Cllr. Souter proposed that the £3,000 cheque be approved, this was seconded by Cllr. D Smith.</p>								
2021/01/10	<p>To review Correspondence received:</p> <p>Letter from Northamptonshire Highways – Grass Mowing Grant 2021 Councillors in agreement to sign this document and return to Highways.</p> <p>Letter from NCALC – Police Liaison Representative: Cllr. Elcock agreed to be the council’s representative. Clerk is to advise NCALC.</p> <p>Letter/PR1 Form from DDC – Parish Precept 2021-2022 The Clerk confirmed the deadline for completion 22/01/21.</p> <p>Villager reported her concern for the animals in the field directly opposite the entrance to the bottom of Kiln Lane. She has contacted the RSPCA and Trading Standards. Cllr D Smith has spoken to the individual concerned and will keep in touch regarding progress.</p> <p>Eon Statement dated 02/01/21 received, currently £156.29 in credit.</p>								
2021/01/11	<p>To authorise the payments listed and sign cheques: Cheques signed in January -</p> <table border="1"> <tr> <td>CVS – January 2021 Payroll</td> <td>1965</td> <td>£342.06</td> </tr> <tr> <td>Eon Energy Solutions – Lighting Maintenance quarter ending December 2020</td> <td>1966</td> <td>£37.52</td> </tr> </table>			CVS – January 2021 Payroll	1965	£342.06	Eon Energy Solutions – Lighting Maintenance quarter ending December 2020	1966	£37.52
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Welton Parish Council – Unity Trust Bank transfer	1968	£3,000.00						
	<p>Additional transfer of funds to the new Unity Trust Bank account was agreed at Agenda Item 9 – cheque no. 1968.</p> <p>RESOLVED: Proposed by Cllr. Souter and seconded by Cllr. Elcock.</p>							
2021/01/12	The Chairman closed the meeting at 8.47pm. The next Parish Council Meeting will be held on Monday 8 th February 2021 at 7.30pm.							

ACTIONS REQUIRED FROM THE MINUTES
PARISH COUNCIL MEETING – 11TH JANUARY 2021

Minute Item	Action Required	Who
2020/11/02	Cllr. Lange to re-send 'Register of Interest' form to the Clerk.	Cllr. Lange
2020/03/05	Additional speed signs work to be completed.	Cllr. Souter
2020/10/05	Details of suitable Toad Signs to be forwarded to Clerk.	Cllr. Souter
2020/11/06	Councillors to review two documents regarding News & Views and the website and provide feedback to Cllr. Souter.	ALL
2020/11/06	2021/22 Precept Form to be completed and returned to Daventry District Council.	Clerk
2020/11/11	Footpaths to be discussed with Duncan Webber.	Cllr. D Smith
2020/12/06	Clerk to continue to explore the registered ownership of the green at the top of Kiln Lane.	Clerk
2020/12/12	Peter Walls to be invited to a meeting to update Welton Parish Council on the work of the Good Neighbour Scheme.	Clerk
2020/12/12	Details of street lighting installation near Stockwell Cottage to be circulated to all Councillors.	Cllr. Souter
2020/01/05	Pothole outside the White Horse to be reported again via Street Doctor.	Cllr. Hopes
2020/01/10	Highways Grant Mowing paperwork to be signed and returned.	Clerk
	NCALC to be formally advised that Cllr. Elcock is the new Police Liaison Representative for the council.	Clerk