

**Minutes of the Meeting of Welton Parish Council  
Monday 9<sup>th</sup> November 2020 at 7.30pm**

<b>Present</b>	<b>Apologies</b>
Cllr. D Smith	Cllr. J Emery
Cllr. T Hopes	Cllr. C Mortimore
Cllr. G Smith	Dist. Cllr. Pritchard
Cllr. M Souter	
Cllr. E Snedker	
Cllr. R Lange	
	<b>Clerk</b>
	Noreen Walsh

		<b>ACTION</b>
	Welcome received from Chairman and reminder of 'Zoom Remote Meeting Protocol'.	
2020/11/01	<b>To receive and approve Apologies:</b> Apologies were received and approved for Cllr. J Emery, Cllr. C Mortimore and Dist. Cllr. J Pritchard. Apologies were also received from Margaret Elcock.	
2020/11/02	<b>To fill 2 casual vacancies on the Council</b> Ryan Lange of 25 Churchill Road, Welton has put himself forward for the vacancy of Parish Councillor. All present agreed to co-opt Ryan Lange, proposed by Cllr. T Hopes and seconded by Cllr. M Souter. Declaration of Acceptance of Office to be signed along with other documentation. Induction training to be organized, Clerk to liaise with Cllr. Lange. Cllr. Lange was formally welcomed to the Parish Council by the Chairman. 2 <sup>nd</sup> vacancy to be covered at December Parish Council Meeting.	
2020/11/03	<b>To approve and sign Minutes of the Council Meeting held on 12<sup>th</sup> October 2020:</b> <b>RESOLVED</b> The minutes of the Welton Parish Council Meeting held on 12th October 2020 were approved as amended in Item 2020/10/05, Cllr. D Smith's Report. These minutes were then signed as a true and correct record of the meeting, proposed by Cllr. D Smith and seconded by Cllr. T Hopes.	

2020/11/04	<p><b>To receive Members' Declaration of Interest in respect of agenda items:</b> None</p>	
2020/11/05	<p><b>To receive any matters arising from the Minutes and Actions:</b></p> <p><b>2019/12/14</b> Cllr. Souter &amp; the Clerk have spoken to DDC regarding the Grant Application process. Welton Parish Council needs to be set up on DDC's system and this will be completed once the new online banking account has been opened for Welton Parish Council. In addition, Cllr. Souter is working on a formal procedure to enable individuals from within the village to apply for a grant via the Parish Council.</p> <p><b>2020/03/05</b> Cllr. Souter explored the cost of a solar panel speed sign with batteries. Elancity estimated around £1900 + VAT. There is likely to be an additional cost for a post to hang the sign on. Further work is needed to determine any issues regarding possible locations. Clerk was asked to contact Dist. Cllr. Pritchard about the most recent accident at Crockwell Hill crossroads to find out what had been actioned as a result of this.</p> <p><b>2020/05/08</b> Clerk has spoken to Customer Services at Unity Trust Bank about opening an online bank account. This needs to be opened before closing the existing bank account with NatWest. Individuals need to be identified within the Parish Council as signatories / authorized users on the new account. These individuals will then need to send documentation to the Clerk to enable security checks to be made on application by Unity Trust Bank. A cheque for £500 will be required to open the bank account. The following was agreed by all present, proposed by Cllr. Snedker and seconded by Cllr. Hopes:</p> <p>Bank Account Administrator – Clerk  Authorized Users / Signatories – Cllr. M Souter, Cllr. T Hopes, Cllr. G Smith &amp; Cllr. E Snedker.  Cheque for £500 to open account approved</p> <p>Clerk to progress this work and report back.</p> <p><b>2020/06/05</b> Cllr. D Smith confirmed that a revised quotation had been received from Garry Lennox to cover all aspects of current work planned, £750.00 + VAT. The work is scheduled for 23<sup>rd</sup> November 2020. Clerk was asked to liaise with Garry Lennox and Duncan Webber to enable access to village hall car park.</p> <p><b>2020/07/07</b> Cllr. Hopes and Cllr. D Smith have put up most of the Covid signs, the rest will be finished in the next day or so.</p> <p><b>2020/09/05</b> Cllr. Souter has sent out details to all Councillors regarding the status of</p>	

	<p>the street lighting in the village.</p> <p><b>2020/10/05</b> No feedback provided.</p> <p><b>2020/10/05</b> Cllr. D Smith confirmed that he had visited the village resident to confirm that Welton Parish Council would not support a Section 215, due to the imminent start date for tidying up work to commence on the Wilderness.</p> <p><b>2020/10/05</b> This item is still to be completed.</p> <p><b>2020/10/05</b> Cllr. D Smith confirmed that the village drains had recently been cleaned out, apart from Kiln Lane which was closed at the time, due to Gigaclear work. He has requested via Street Doctor, that a return visit is planned to complete the work.</p> <p><b>2020/10/07</b> Cllr. Snedker has sent Welton Parish Council's response to the Planning White Paper.</p> <p><b>2020/10/08</b> Clerk has confirmed the additional work with Mr Freeman commencing 2021. Clerk was asked to check the terms of renewal of this contract with Mr Freeman.</p> <p><b>2020/10/15</b> Clerk has confirmed the hall bookings with the Village Hall Committee. There was one amendment required to the original list due to a previous booking, all Councillors have been notified of the change. Steve Becker has also been notified of the dates for website purposes.</p>	
2020/11/06	<p><b>To receive Members' Reports:</b></p> <p><b>Cllr. M Souter</b> Cllr. Souter has discussed News &amp; Views with the Editor who is happy to receive support. Cllr. Souter has also prepared a document outlining information such as a suggested Vision, the Role of the Editor and the Role of the Parish Council. Cllr Souter is to forward this to all Councillors to review, ready for this to be discussed at the next meeting in December. The Editor is also to provide feedback.</p> <p>Cllr Souter confirmed that the Finance Sub Committee Meeting will be postponed, however he will send out the budget proposal ready for discussion at the next meeting.</p> <p><b>Cllr. D Smith</b> It had been suggested at the last meeting that the Parish Councils of Welton, Ashby St. Ledgers and Braunston may come together as one council at some point in the future. Cllr. D Smith has spoken to the</p>	

	<p>Church Warden, Bob Somerville and he has confirmed that this is being looked at, however Welton will still look after its own finances. Cllr. Smith is to ask Bob Somerville to send an email to the Clerk to confirm the detail.</p> <p>Cllr. D Smith sent a letter on behalf of Welton Parish Council to the John Henry Group expressing concern over work completed at the top of Kiln Lane as part of the Fibre Broadband installation. A copy of this letter was also sent to Gigaclear. To date, there has been no response from the John Henry Group, however Gigaclear have apologized and we should be compensated for the error.</p>	
2020/11/07	<p><b>Planning Applications:</b></p> <p>THE WILDERNESS:</p> <p>With Covid-19 Lockdown constraints, a site meeting arranged with Mark Faulkner, Architect and Project Manager has been scheduled via Zoom on 11<sup>th</sup> November 2020.</p> <p>Cllr. G Smith stressed the importance of woodland trees in the village, as referred to in the Neighbourhood Plan, Policy 7 – Trees &amp; Hedgerows.</p> <p><b>PLANNING APPLICATIONS</b></p> <p>Application No:       <b>DA/2020/0735</b>  Description:           Outline application for construction of one dwelling house with repositioned access included, all other matters reserved.</p> <p>Location:               Land At 22, Churchill Road, Welton, Northamptonshire, NN11 2JH</p> <p>WPC Response:       Does not support this application with observations</p> <p>Application No:       <b>DA/2020/0710</b>  Description:           Reconfiguration of rear single storey extension.  Location:               Oakmoor House 18, Ashby Road, Welton, Northamptonshire, NN11 2JS</p> <p>WPC Response:       WPC supports this applications with no observations subject to permission being sought from neighbour regarding new extended gutter to overhang onto neighbouring land.</p> <p>Application No:       <b>PD/2020/0045</b>  Description:           An Application to determine if prior approval is required for a proposed:  Change of Use of Agricultural Buildings to Dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion.  The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 3, Class Q</p> <p>Location:               Welton Barn, Welton Lane, Welton, Daventry</p>	

	<p>Easting 458050, Northing 265530</p> <p>WPC Response: Does not support this application with observations</p> <p><b>UPDATE ON PREVIOUS WPC RESPONDED PLANNING APPLICATIONS</b></p> <p>Application No: <b>DA/2020/0340 (Amended)</b>  Description: Two storey, front and two storey side-extension  Location: Covert View 18, Emery Close, Welton, Northamptonshire NN11 2EN  DDC Response: Approved.</p> <p>Application No: <b>DA/2020/0673</b>  Description: Felling of a tree subject to Tree Protection Order TPO 113  Location: The Old Coach House, 14 Clarkes Way, Welton, Northamptonshire NN11 2JJ  DDC Response: Approved</p> <p>Application No: <b>DA/2020/0684</b>  Description: Works to trees subject to TPO 113  Location: 1 Clarkes Way, Welton NN11 2JJ  DDC Response: Approved</p> <p>Application No: <b>DA/2020/0674</b>  Description: Construction of a Double Garage  Location: 47 Churchill Road, Welton NN11 2JH  DDC Response: Approved</p> <p>Application No: <b>DA/2020/0742</b>  Description: Works to trees subject to TPO 113  Location: Foxwood, 9 Clarkes Way, Welton NN11 2JJ  DDC Response: Approved</p>	
2020/11/08	<p><b>To approve CIL Monitoring Report Form – Year Ending 31/03/20:</b>  The CIL Monitoring Report Form was approved following an amendment to sections 2(b) and 2(c). Totals noted need to be exclusive of VAT.</p>	
2020/11/09	<p><b>To review Sub-Committee Roles &amp; Responsibilities including Vice Chairman:</b>  Cllr. D Smith provided suggestions to re-assign responsibilities in some areas due to changes within the Parish Council (see attached). These suggestions were agreed. The Deputy Chairman role needs to be filled and this will be discussed at the next meeting. Individuals are asked to consider this. Cllr. Smith reminded Councillors that in May 2021 the roles of Chairman and Vice Chairman will be reviewed.</p>	
2020/11/10	<p><b>To clarify process for deciding Website content:</b>  With his newly appointed responsibilities for the Website, Cllr. Souter will liaise with Steve Becker regarding this.</p>	

2020/11/11	<p><b>To agree response to Welton Recreational Trust’s email:</b>  Cllr. Snedker read the email received from Duncan Webber to all present. Discussion followed regarding the offer of help with footpaths and some of the benefits and potential difficulties. Cllr. D Smith will follow up with Duncan Webber.</p>													
2020/11/12	<p><b>To determine whether to replace all village lamps to LED:</b>  Following Cllr. Souter’s analysis of the lighting, it was agreed not to update all village lamps at the present time, but to review the situation at a later point once an Environmental Policy is in place.</p>													
2020/11/13	<p><b>To review Correspondence received:</b></p> <p>Email from Welton Recreation Trust – already addressed at Item 2020/11/11.  CPRE Newsletter November 2020 - shared.  Request from White Horse for contribution towards Christmas Tree – this was agreed with a suggestion to contribute in the region of £300. This was proposed by Cllr. Snedker and seconded by Cllr. Souter. Clerk was asked to liaise with Margaret Elcock to determine final figure.</p>													
2020/11/14	<p><b>To authorise the payments listed and sign cheques:</b>  <b>Cheques signed in November -</b></p> <table border="1" data-bbox="405 1077 1302 1232"> <tr> <td>CVS – November 2020 Payroll</td> <td>1956</td> <td>£349.86</td> </tr> <tr> <td>Eon Energy Solutions – Lighting Maintenance</td> <td>1957</td> <td>£37.52</td> </tr> <tr> <td>M. Freeman – Village Mowing</td> <td>1958</td> <td>£166.00</td> </tr> <tr> <td>Village Hall – Council Meeting October 2020</td> <td>1959</td> <td>£19.00</td> </tr> </table> <p><b>RESOLVED:</b> Proposed by Cllr. Souter and seconded by Cllr. D Smith.</p>	CVS – November 2020 Payroll	1956	£349.86	Eon Energy Solutions – Lighting Maintenance	1957	£37.52	M. Freeman – Village Mowing	1958	£166.00	Village Hall – Council Meeting October 2020	1959	£19.00	
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2020/11/15	<p>The Chairman closed the meeting at 9.13pm. The next Parish Council Meeting will be held on Monday 14<sup>th</sup> December 2020 at 7.30pm. Cllr. D Smith thanked Cllr. Snedker for chairing the meeting.</p>													

ACTIONS REQUIRED FROM THE MINUTES  
PARISH COUNCIL MEETING – 9<sup>TH</sup> NOVEMBER 2020

<b>Minute Item</b>	<b>Action Required</b>	<b>Who</b>
2020/11/02	Clerk to liaise with Cllr. Lange regarding new Councillor training and documentation completion.	Clerk
2019/12/14	Diary date required to review this item early in 2021.	Clerk
2020/03/05	Cllr. Souter to complete additional work around speed sign. Clerk to contact Dist. Cllr. Pritchard about most recent accident at Crockwell Hill crossroads.	Cllr. Souter Clerk
2020/05/08	Clerk to apply online to open Unity Trust Bank account for Parish Council.	Clerk
2020/06/05	Clerk is to liaise with Garry Lennox and Duncan Webber regarding work planned for 23 <sup>rd</sup> November 2020.	Clerk
2020/07/07	The remainder of the Covid Signs to be installed.	Cllr. D Smith Cllr. Hopes
2020/10/05	Request 2 new Toad Signs from DDC.	Clerk
2020/10/05	Progress report following request via Street Doctor re drains in Kiln Lane.	Cllr. D Smith
2020/10/08	Clerk to check terms of grass cutting contract with Mr Freeman.	Clerk
2020/11/06	Draft document to be sent to all Councillors regarding News & Views.	Cllr. Souter
2020/11/06	Draft Budget proposal to be sent to all Councillors.	Cllr. Souter
2020/11/06	Clerk to receive clarity from Bob Somerville regarding PCC changes.	Clerk
2020/11/08	Clerk to amend CIL Monitoring Form – Year Ending 31/03/20 and return to DDC, place on website.	Clerk
2020/11/09	Amendments to Roles & Responsibilities to be updated.	Clerk
2020/11/11	Contact Duncan Webber regarding offer of help with footpaths.	Cllr. D Smith
2	Contact Margaret Elcock at the White Horse to get the final amount for the Christmas Tree.	Clerk

