

**Minutes of the Meeting of Welton Parish Council
Monday 13th July 2020 at 7.30pm**

Present	Apologies
Cllr. E Snedker	Cllr. J Emery
Cllr. T Hopes	
Cllr. G Smith	
Cllr. M Souter	
Cllr. C Peabody	
Cllr. D Smith	
Cllr. C Mortimore	
Dist. Cllr. J Pritchard	Clerk
	Noreen Walsh
Public 0	

		ACTION
2020/07/01	Apologies: Cllr. J Emery	
2020/07/02	Minutes of Meeting 8th June 2020: RESOLVED The minutes of the Welton Parish Council Meeting held on 8 th June 2020 were agreed and signed as a true and correct record of the meeting, proposed by Cllr. D Smith and seconded by Cllr. Snedker.	
2020/07/03	Members' Declaration of Interest in any of the Following Items: None	
2020/07/04	Matters Arising from the Minutes/Review of Actions: 2019/05/5.5 No further information from Highways regarding drain work, however some evidence of blockages still. Cllr. Peabody to follow up. 2019/10/5.5 Cllr Peabody has contacted resident regarding upkeep of strip of land, no further action required. 2019/01/05 White lines now painted on bend in the road at Manor, no further damage reported, no further action required at this time.	

	<p>2019/10/5.5 Clerk forwarded information to Dist. Cllr. Pritchard. Despite his attempts to contact Future Housing, he has not been able to speak to anyone regarding the highways issue. A further call to be made, also to Environmental Health.</p> <p>2019/12/14 No further progress at this point.</p> <p>2020/02/05 No further progress at this point.</p> <p>2020/02/08 Clerk has posted 'Exercise of Public Rights' & AGAR on website and sent all documentation to external auditors for assessment.</p> <p>2020/02/09 Progress regarding management of website to be covered in Cllr. Peabody's report.</p> <p>2020/03/05 Speed sign to be installed within the next week by Cllr. Peabody & Cllr. Souter in Ashby Road, to be reviewed at the September meeting. Clerk has contacted Zurich Insurance and forwarded the current Asset Register including the recently added street sign. Zurich has updated their records, no additional charge. Cllr. Souter confirmed that there would be no additional licence fee for the new speed sign.</p> <p>2020/03/05 Cllr. Snedker to contact Kate Spires to suggest flowerbed work commences in the Spring.</p> <p>2020/04/07 Contract of Employment for Clerk completed and signed off.</p> <p>2020/04/09 Asset Register work started, not completed due to other priorities.</p> <p>2020/04/10 Playing Field visit has been completed by Public Open Spaces Sub Committee. Detail to be covered by Cllr. Hopes in his report.</p> <p>2020/05/08 No further work completed as yet, ongoing.</p> <p>2020/05/10 Cllr. Souter & Barney Worrall have discussed the News & Views handover in readiness for the July edition. Cllr. Souter has also spoken to the sponsors who confirmed that they will continue to sponsor the magazine. In addition, we have been approached by a villager who is interested in becoming the next Editor. Tanya Becker has previous and relevant experience in newsletter production and is very keen to get started. All present agreed that this was great news for the village and</p>	
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	<p>accepted Tanya’s kind offer. Cllr. Souter is to work with her on this her first edition before handing over to her.</p> <p>2020/06/05 Cllr. Snedker explored the possibility of providing a cherry picker for the tree work in the village, however insurance issues prevented progression. In addition, Cllr. Souter received an email from Duncan Webber regarding overhanging branches between the Spinney and the Village Hall which need attention. Site meeting to be arranged by Cllr. D Smith, to include Duncan Webber. Second quotation for tree work to be organised by Cllr. D Smith.</p> <p>2020/06/10 Cllr. Souter reported that much of the work around the unmetered supply certificate has been completed, some final items to be removed once E-on gives authority to do so.</p> <p>2020/06/12 Cllr. G Smith spoke to Alan Mawer from Braunston about the Neighbourhood Plan Review. Alan is to carry out a monitoring exercise, possibly a review in the autumn. DDC have also been contacted regarding dates for the workshops / briefing sessions. Cllr. G Smith has been advised that it is likely to be from September onwards.</p> <p>2020/06/14 Clerk has completed the Declaration of Compliance for the Pensions Regulator and Cllr. D Smith has signed a letter of explanation for the Clerk to retain on record.</p> <p>2020/06/14 Councillor vacancy to be advertised in next edition of News & Views.</p>	
2020/07/05	<p>Members’ Reports:</p> <p>Cllr. Peabody Cllr Peabody confirmed that Steve Becker from the village will take on the Parish Council website as Website Manager. All agreed that this was a very positive piece of news and thanked Steve for his time.</p> <p>Toby Levison has now completed his 6 months litter collection project in the village for his Duke of Edinburgh Silver award. Special thanks to Toby and his friends for their hard work. Further litter collection has been offered by Diane Thomas / children. This was well received and agreed.</p> <p>Cllr. Souter Request received from school parent asking about the possibility of having an end of year BBQ in the playing field. Due to current restrictions it was deemed impossible to support this. Cllr Souter was asked to speak to the parent concerned to explain.</p>	

	<p>Cllr. Hopes One of the village Grit Bins at the top of Station Road is falling apart, no lid and badly damaged. There may well be others in a similar state, so an assessment of all of the village grit bins was agreed. The Clerk will check on all the bins and gather pricing information. It was noted that the bin outside Stockwell Cottage was not owned by Welton Parish Council.</p> <p>Dist. Cllr. Pritchard There is a proposal for another secondary school in Daventry, which has proceeded through strategy and is now open for consultation. The site suggested is behind the iCon Centre, off Eastern Way.</p> <p>Clerk Mike Freeman rang, no invoice this month, will add to next invoice. He advised that low branches in playing field make it difficult to cut the grass, to be checked by Public Open Spaces Sub-Committee.</p> <p>Welton School grass cutting invoice still not paid, to be chased again, perhaps when school re-opens.</p> <p>E-on refund cheque received and paid in for £1093.77.</p> <p>Financial Report for month ending 30/06/20 provided to all. This monthly document to be provided at future meetings.</p>	
2020/07/06	<p>Planning Applications:</p> <p>Application No: DA/2019/0480 Description: Reserved matters application (access, appearance, landscaping, layout and scale) for development of 3 No. apartment blocks, comprising 73 No. apartments with associated access routes, car parking, landscaping, open space and drainage. Location: Local Centre, Monksmoor Farm, Welton Lane, Daventry, Northamptonshire</p> <p style="text-align: center;">WITHDRAWN</p> <p>Application No: DA/2020/0464 Description: Reserved matters application (access, appearance, landscaping, layout and scale) for the construction of 37 dwellings, associated access, car parking, landscaping and drainage. Location: Local Centre, Monksmoor Farm, Welton Lane, Daventry, Northamptonshire</p> <p style="text-align: center;">RESPONDED NO OBSERVATIONS</p> <p>Application No: DA/2020/0367 Description: Single storey extension to south west end of house, internal alterations. Relocation of existing conservatory to side of existing garage. New porch canopy to front door and new</p>	

	<p>external render. Location: 6 Emery Close, Welton, Daventry, Northamptonshire, NN11 2EN</p> <p>PLANNING PERMISSION GRANTED SUBJECT TO CONDITIONS</p> <p>DDC confirmed PD/2016/0040, The Barn, Welton Lane, Welton, has expired and owners would need to pursue a new application should they wish to develop.</p> <p>The Wilderness Further to minors playing with machinery on site, the owner Mr Faulkner has organized removal of said equipment. Mr Faulkner advised that Covid-19 has affected progress on this development and will update WPC of moving forward details in due course. Cllr. D Smith suggested that a socially distanced discussion with Mr Faulkner should be organized to discuss this and the lake. Cllr. Snedker is to email Mr Faulkner to request this.</p>	
2020/07/07	<p>Covid Update – Play Area / Village Hall:</p> <p>Cllr. D Smith, Cllr. Hopes and Cllr. Emery conducted a risk assessment recently on the playing field play equipment, as a start point for re-opening to the public. Cllr. Hopes produced a document for review by the Parish Council. This was discussed, with some amendments suggested, including the inclusion of the Spinney in the document. Cllr. Hopes has requested final comments within 48 hours, after which time the document will be placed on the Parish Council noticeboard and website. Cllr. Hopes was thanked for this work. Cllr. Peabody is to organize appropriate signage for these areas.</p> <p>A questionnaire has been completed and returned to the Village Hall Committee as they start to consider the possibility of re-opening in the future. Although through NCALC’s guidance, the Parish Council is not yet ready to return to the village hall for meetings, it was agreed that the usual slot would be held until such time as it is safe to meet again.</p>	
2020/07/08	<p>Review & Adoption of Financial Regulations:</p> <p>RESOLVED: The Financial Regulations for Welton Parish Council were reviewed, no amendments. Proposed by Cllr. Hopes and seconded by Cllr. Souter.</p>	
2020/07/09	<p>Review & Adoption of Standing Orders:</p> <p>RESOLVED: Standing Orders for Welton Parish Council were reviewed, no amendments. Proposed by Cllr. Hopes and seconded by Cllr. Souter.</p>	

2020/07/10	<p>Authority for transactions in August to be delegated to Clerk with retrospective authorization at September Parish Council Meeting:</p> <p>RESOLVED: The Clerk was given authority to do this.</p>																
2020/07/11	<p>Correspondence Received (forwarded via email): In addition – NatWest Bank Statement / Cheque from E-on for £1093.77.</p>																
2020/07/12	<p>Cheques to be Signed: Cheques signed in June -</p> <table border="1" data-bbox="405 595 1243 786"> <tr> <td>CVS – Payroll for Clerk</td> <td>1938</td> <td>£333.66</td> </tr> <tr> <td>Tony Hopes</td> <td>1939</td> <td>£56.00</td> </tr> <tr> <td>Northants CALC</td> <td>1940</td> <td>£38.00</td> </tr> <tr> <td>Tony Hopes</td> <td>1942</td> <td>£56.00</td> </tr> <tr> <td>Open Spaces Society</td> <td>1943</td> <td>£45.00</td> </tr> </table> <p>RESOLVED: Proposed by Cllr. Mortimore and seconded by Cllr. G Smith.</p> <p>Invoice for E-on Energy Solutions to be queried. Cheque No. 1941 for £37.52 held pending response.</p>	CVS – Payroll for Clerk	1938	£333.66	Tony Hopes	1939	£56.00	Northants CALC	1940	£38.00	Tony Hopes	1942	£56.00	Open Spaces Society	1943	£45.00	
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2020/07/13	<p>The Chairman closed the meeting at 9.22pm. The next Parish Council Meeting will be held via Zoom on Monday 14th September 2020 at 7.30pm.</p>																

ACTIONS REQUIRED FROM THE MINUTES
PARISH COUNCIL MEETING – 13TH JULY 2020

Minute Item	Action Required	Who
2019/05/5.5	Cllr. Peabody to get an update from Highways on drain problems.	CP
2019/10/5.5	Dist. Cllr. Pritchard to contact Future Housing / Environmental Health regarding highways issue.	JP
2019/12/14	Grant Scheme form to be completed.	MS
2020/02/05	Cllr. Souter to speak to Headteacher regarding parking issues.	MS
2020/03/05	Cllr. Snedker to contact Kate Spires to arrange flowerbed work in the Spring.	ES
2020/03/05	Speed Sign to be installed in Ashby Road.	MS / CP
2020/04/09	Asset Register work to be progressed.	Clerk
2020/05/08	Online Banking to be progressed.	Clerk
2020/06/05	Site meeting regarding tree work to be organised, to include Duncan Webber. Second quotation to be organised for village tree work.	DS
2020/06/14	Councillor vacancy to advertised in the next edition of News & Views. Cllr Souter to work with Tanya Becker on her first edition.	MS
2020/07/05	BBQ in playing field request has not been agreed, Cllr. Souter to discuss with individuals concerned.	MS
2020/07/05	Grit Bins assessment to be carried out.	Clerk
2020/07/06	Socially distanced site meeting to be organised to discuss the Wilderness and the lake with Mr Faulkner.	ES
2020/07/07	Risk Assessment to be concluded, final comments to Cllr. Hopes within 48 hours. Document to be uploaded to website and placed on notice board. Appropriate signs to be organised.	ALL Clerk CP
2020/07/12	Invoice from E-on Energy Solutions for £37.52 to be queried.	Clerk