

**Welton Parish Council**

Clerk: Noreen Walsh  
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30<sup>th</sup> March 2020

Notice of the Meeting of Welton Parish Council  
Tuesday 7<sup>th</sup> April 2020

**AGENDA**

1. Apologies:
2. Minutes of the meeting held on 9<sup>th</sup> March 2020 (attached)
3. Members' Declaration of Interest in any of the following items:
4. Matters arising from the Minutes/Review of Actions
5. Members' Reports
6. Update - Payroll set up for Clerk
7. Update - Employment Contract for Clerk
8. Website – short term and longer term
9. Asset Register Update – Review of new document for approval (attached)
10. Playing Field / Area Inspection Report
11. New Clerks Training Course Update
12. Coronavirus – How will it impact on the work of the Parish Council?
13. Correspondence Received (above and beyond emails already forwarded)
  - NatWest Unpaid Cheque Letter – Cheque No. 1915 (resolved)
14. Cheques to be signed -

Eon	March 2020 Invoice	1916	<b>TBC</b>
NM Walsh	Clerk Salary – March 2020	1917	£324.06
	Additional Hours for New Clerks		<u>£123.85</u>
	Training Course over two weekends		Total <b>£447.91</b>
	6 Hours Saturday 21 <sup>st</sup> March 2020		
	5 ½ Hours Saturday 28 <sup>th</sup> March 2020		
Elancity	Speed Display Sign	1918	<b>£2240.42</b>
The Play Inspection Company	Playing Field Annual Inspection	1919	<b>£120.00</b>
NCALC	New Clerk Training Course – 2 Days	1920	<b>£175.00</b>
Welton Village Hall	Parish Council Meeting – March 2020	1921	<b>£17.00</b>
Curtis Website Design	Website Maintenance/ Technical Support / Hosting for website	1922	<b>£220.00</b>

15. **Date of next meeting – Monday 11<sup>th</sup> May 2020**

Yours sincerely



Noreen Walsh  
Clerk to Welton Parish Council