

Minutes of the Meeting of Welton Parish Council
Monday
10th February 2020 at 7.30 pm in Welton Village Hall

Present	Apologies
Cllr. D Smith	Cllr. T Hopes
Cllr. J Emery	Cllr. C Peabody
Cllr. G Smith	
Cllr. C Mortimore	
Dist. Cllr. J Pritchard	
Cllr. E Snedker	
Cllr. M Souter	
	Clerk
	Noreen Walsh
Public 1	

		ACTION
2020/02/01	Apologies: Apologies were accepted for Cllr. Hopes & Cllr. Peabody.	
2020/02/02	Minutes of Meeting held on 13th January 2020: RESOLVED The minutes of the Welton Parish Council Meeting held on 13 th January 2020 were signed by the Chairman as a true and correct record of the meeting – proposed by Cllr. Mortimore and seconded by Cllr. Souter.	
2020/02/03	Members’ Declaration of Interest in any of the Following Items: None	
2020/02/04	Matters Arising from the Minutes/Review of Actions: 2019/05/5.5 Cllr. Souter confirmed that he had placed the order for the speed signs, which would be delivered within 2 weeks with batteries. The Clerk was asked to clarify the detail of the speed signs with Cllr. Souter and then contact Zurich Insurance to update them of this new asset. 2019/10/5.5 Cllr. D Smith is concerned about writing to village residents regarding highway matters. Cllr Souter was asked to provide Daventry Planning Department with information to enable them to review the issue regarding ‘bins’ on the highways within the village. The Parish Council agreed that this matter was one for Daventry District Council.	

2019/12/14

No further progress on the Grant Schemes has been made.

2020/01/05

The Clerk was unable to find any record of payment to St Martins PCC for the annual grant. A cheque for the amount of £600.00 has therefore been included on the February cheque list. The Clerk is to request a receipt from St Martins Treasurer.

2020/01/05

Cllr. D Smith has requested that Gary Lennox cuts the Laurels opposite Stockwell Cottage and the work will take place on Friday. The residents who park in the area have been notified and asked to remove vehicles before the work commences.

2020/01/05

The Clerk confirmed that she had spoken to a play equipment inspection company recommended by the Clerk at Braunston – The Play Inspection Company. She has taken a number of photographs of the play area and boundaries to enable a quotation to be provided. The quotation was received via email recently and forwarded to the Parish Council to review. The quotation is £100.00 + VAT and the work can be completed within 6 – 8 weeks. The Clerk was asked to organise the work and as a matter of courtesy, to advise the school of this work. This was proposed by Cllr. Emery and seconded by Cllr. G. Smith.

2020/01/05

The Clerk confirmed that she had directed the village resident, concerned about damage to a grass verge to report this on ‘Fix my Street’.

2020/01/06

Planning Applications:

The Wilderness – Cllr. Snedker agreed to contact Mrs Phillips regarding the application and to draw her attention to the Neighbourhood Plan.

Mickle Well Park – Cllr. G Smith confirmed that the Planning Inspector’s Report on the Settlements and Countryside Local Plan (Part 2) had now been published and would shortly be considered by DDC. A ‘Main Modification’ to Policy ENV 3 reads:

‘To protect the identity, character and setting of settlements within the areas that fringe Daventry and Northampton, proposals within the Green Wedges will be required to demonstrate that they would maintain the physical and visual separation between settlements’.

2020/01/07

The Clerk has renewed the council membership to SLCC (Society of Local Council Clerks). A cheque for £92.00 has been included on the February cheque list.

2020/01/09

The Clerk & Cllr. D Smith completed the Precept Form and this was posted to DDC.

2020/01/11

The Clerk has included the payment of £48.00 on the February cheque

	<p>list, to PKF Accountants for administration surrounding the Audit.</p> <p>2020/01/12 The Clerk contacted Eon regarding their invoice for work completed in Station Road to the new street light. They confirmed that this work was covered by warranty, no payment is therefore due.</p>	
2020/02/05	<p>Members Reports:</p> <p>Cllr. Souter Following the last meeting, Cllr. Souter was asked to set up Payroll Services for the Clerk and has found a company recommended by NCALC. He confirmed that there is a £50 set up fee, an £8 per month payment required to run the monthly payroll and a £30 per year fee to administrate the end of year process. The company is CBS Community Finance Services. This action was agreed, proposed by Cllr. Souter and seconded by Cllr. G Smith.</p> <p>Cllr. Souter has not had a response from the Head teacher regarding meeting to discuss the road traffic at the school. He will follow up.</p> <p>Cllr Souter is in the process of updating the Electricity Supply Certificate after the recent upgrade to village street lighting.</p> <p>Cllr. G Smith Cllr. Smith reported that there is still evidence of dog fouling around the village, although from what he saw, it was mostly residual in and around Well Lane and Ashby Road. He will continue his inspections over the next month.</p> <p>Cllr. Pritchard Cllr. Pritchard commented that although a cross party ‘Emergency Climate Task Panel’ had been set up a while ago, little progress is envisaged. A recent Strategy Meeting concluded that what needs to be done could be done by the Unitary Authority. At the moment all efforts seem to be diluted and it could be years before any real progress is made.</p> <p>The A361 roadworks have been suspended, alternative routes are being looked at.</p> <p>The Unitary Authority entered committee stages today through Parliament.</p> <p>Cllr. Snedker The woodchip is missing under the play equipment which means that the area is too muddy to be used. Cllr. Emery is to take a look and report back.</p> <p>Cllr. Snedker highlighted that the April meeting falls on a bank holiday and this will need to be amended.</p> <p>Cllr. Snedker attended the Parish and Towns Council’s Meeting on Thursday 30th January at Council Chamber DDC Offices. Official minutes will be forwarded.</p>	

	<p>Cllr. Emery The water continues to run down Kiln Lane as we await news of further work to address the drain problem.</p> <p>Cllr. D Smith An email has been received from an individual regarding the new speed signs near Crockwell Hill. A question was asked as to why the new signs had taken so long to be put in place. Cllr. Smith read the email in full and will respond to the individual. It was acknowledged that the request to install these signs had been addressed on a number of occasions previously.</p> <p>Cllr. Smith approached Rebecca Martin at DDC (CIL Officer) regarding the loss of CIL revenue. Despite a request for financial redress, this was declined.</p>	
2020/02/06	<p>Planning Applications:</p> <p>DA/2018/0526 (Amended) Description: Reserved Matters Application (Appearance, Landscaping, Layout & Scale) for development of 344 dwellings (including 17 self-build plots), landscaping and areas for attenuation, pursuant to Condition 1 of outline planning permission. DA/2014/0869 in addition to the discharge Conditions 4. 7. 8. 9. 11, 15, 21, 22, 26 & 32. Location: Land at Mickle Well Park, Ashby Road, Daventry, Northamptonshire. No Observations</p> <p>DA/2019/1076 Description: Lawful Development Certificate (proposed) for single storey rear extension. Location: Cartwheel Cottage, 4 Emery Close, Welton, NN11 2EN. Application Withdrawn</p> <p>DA/2020/0030 Description: Single storey rear extension. Location: Cartwheel Cottage, 4 Emery Close, Welton, NN11 2EN. No Observations</p> <p>DA/2020/0063 Description: First floor and single storey rear extension. Location: 17 Ashby Road, Welton, Northamptonshire NN11 2JS. No Observations</p> <p>DA/2019/1028 Description: Single storey front extension, two storey side extension and detached triple garage. Location: Northgate, Station Road, Welton, Northamptonshire, NN11 2JR. Planning condition granted under conditions</p>	

	<p>DA/2019/0949</p> <p>Description: Demolition of existing conservatory. Construction of single and two storey rear extension.</p> <p>Location: Capistrano, Well Lane, Welton, Northamptonshire, NN11 2JU.</p> <p>Planning condition granted under conditions</p>																
2020/02/07	<p>Election</p> <p>The Clerk raised the issue of the upcoming election and the need for guidance. Cllr. Pritchard suggested the Clerk liaise with the Clerk from Braunston Parish Council.</p>																
2020/02/08	<p>VAT</p> <p>The Clerk asked about the VAT process and who would be able to guide her with this work. Cllr. Souter suggested a meeting with the Clerk to review 'financial' related work.</p>																
2020/02/09	<p>Audit</p> <p>The Clerk advised the Parish Council that she had attended a short course recently in readiness for the Audit. The internal auditor has already been in touch to set the wheels in motion. Cllr. Souter is to meet with the Clerk to pull together the information required. Concern was raised regarding the Website and the need for ongoing input and update. Cllr. Snedker is to explore some options in this area.</p>																
2020/02/10	<p>Stuart Bunn - Mowing</p> <p>The Clerk reported that Stuart Bunn had been in touch recently to advise that he had ceased trading and as such would no longer be able to honour his mowing commitments within the village. The Clerk has since spoken to Mr Freeman (Countryside Services) who already works within the village to see if he is able to pick up this additional work moving forward. He confirmed that he is able to, and at the same rate of pay. The Clerk was asked to organize this with Mr Freeman.</p>																
2020/02/11	<p>Correspondence – Forwarded Via Email</p> <p>Additional Correspondence Shared:</p> <ul style="list-style-type: none"> • Quotation – Annual Inspection of Play Equipment • DDC Parish Elections 2020 • Natwest Bank Statement (31/12/19 – 31/01/20) • Historic accident Daventry Road / Station Road Crossroads • Zurich Insurance Cheque Received - £589.00 • Magazines – Clerks & Councils Direct / LCR • Citizens Advice Letter 																
2020/02/12	<p>Cheques to be Signed:</p> <p>Cheques signed in February –</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Eon</td> <td>1901</td> <td>£204.35</td> </tr> <tr> <td>Village Hall</td> <td>1902</td> <td>£17.00</td> </tr> <tr> <td>NM Walsh</td> <td>1903</td> <td>£358.30</td> </tr> <tr> <td>PLF Littlejohn LLP</td> <td>1904</td> <td>£48.00</td> </tr> <tr> <td>SLCC</td> <td>1905</td> <td>£92.00</td> </tr> </table>	Eon	1901	£204.35	Village Hall	1902	£17.00	NM Walsh	1903	£358.30	PLF Littlejohn LLP	1904	£48.00	SLCC	1905	£92.00	
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	<p>Cheque No. 1909 destroyed due to error in completion</p> <p>RESOLVED: Proposed by Cllr. G Smith and seconded by Cllr. Mortimore.</p>													
2020/02/13	The Chairman closed the meeting at 9pm. The next Parish Council Meeting will be held on Monday 9th March 2020 at 7.30pm in the Village Hall.													

ACTIONS REQUIRED FROM THE MINUTES
PARISH COUNCIL MEETING – 10TH FEBRUARY 2020

Minute Item	Action Required	Who
2019/05/5.5	Cllr. Peabody to follow up on drain issue in the village.	CP
2019/10/5.5	Cllr. Peabody, Cllr. D Smith & Cllr. Emery to meet at the bottom of Churchill Road to discuss the ‘strip of land’.	CP/DS/JE
2019/01/05	Cllr. Peabody to contact Highways regarding the damage to the grass verge near the Manor.	CP
2019/05/5.5	Clerk to contact Zurich Insurance to update them of the new asset – Speed Sign.	Clerk
2019/10/5.5	Cllr. Souter to liaise with Daventry Planning Department regarding the ‘bins on the highway’ issue.	MS
2019/12/14	Cllr. Souter to look into Grant Schemes	MS
2020/01/05	Clerk to request receipt from St. Martins Treasurer for the annual grant.	Clerk
2020/01/05	Clerk to organise the Play Equipment / Area Inspection and to advise the school.	Clerk
2020/02/05	Cllr. Souter to organise the Payroll Service for the Clerk.	MS
2020/02/05	Cllr. Souter to speak to the Headteacher regarding road traffic outside the school	MS
2020/02/05	Cllr. Emery is to check the area around the Play Equipment to ensure it is safe.	JE
2020/02/05	Cllr. D Smith to respond to the email regarding an historic accident at Crockwell Hill.	DS
2020/02/07	The Clerk is to liaise with the Clerk at Braunston to understand more about the Election Process.	Clerk
2020/02/08	The Clerk and Cllr. Souter are to meet to discuss financial related work and Audit.	MS/Clerk
2020/02/09	Cllr. Snedker is to explore options for someone to manage the website.	ES
2020/02/10	Clerk is to confirm with Mr Freeman the additional mowing work needed as a result of Stuart Bunn’s departure.	Clerk