

Minutes of the Meeting of Welton Parish Council
Monday
13th January 2020 at 7.30 pm in Welton Village Hall

Present	Apologies
Cllr. D Smith	
Cllr. J Emery	
Cllr. G Smith	
Cllr. T Hopes	
Cllr. C Mortimore	
Cllr. C Peabody	
Dist. Cllr. J Pritchard	
Cllr. E Snedker	
Cllr. M Souter	
	Clerk
	Noreen Walsh
Public 2	

		ACTION
2020/01/01	Apologies: None	
2020/01/02	Minutes of Meeting held on 9th December 2019: RESOLVED The minutes of the Welton Parish Council Meeting held on 9 th December 2019 were signed by the Chairman as a true and correct record of the meeting – proposed by Cllr. Mortimore and seconded by Cllr. Emery.	
2020/01/03	Members’ Declaration of Interest in any of the Following Items: None	
2020/01/04	Matters Arising from the Minutes/Review of Actions: 2019/05/5.5 Cllr. Peabody advised that the village litter collection is progressing well. The 3 individuals involved have completed this work every Saturday since 30/11/19. 2019/10/5.7 Cllr. Peabody confirmed that the drain at the bottom of Kiln Lane continues to be problematic. Further investigations have now been organized and we are awaiting this work to be completed.	

2019/09/08

The Clerk confirmed that the work to replace the damaged street light has been completed. She has notified the Police of the incident and progressed a claim via Zurich Insurance on behalf of the Parish Council. Zurich Insurance is to send a cheque shortly and the invoice recently received from Eon for the work, will be on the payment list at the next meeting in February.

2019/09/09

Cllr. Souter has clarified the outstanding issues regarding the speed signs and will order them within the next month, there is a week lead time on these signs.

2019/10/5.5

Clerk drafted the letter following the last meeting as requested. This was read to the Parish Council and the Clerk was asked to send this out from the Parish Council.

2019/10/5.6

Cllr. Souter has a meeting scheduled with the Headteacher next week to discuss parking around the school. Further photographs have been sent to Cllr. Souter from a worried resident showing congestion around the school.

2019/12/05

Cllr. Peabody has not been able to progress the work surrounding the strip of land in Churchill Road. He will speak to Cllr. J Emery and Cllr. Smith after the meeting to arrange a suitable time to meet at the site.

2019/12/05

The Clerk contacted the Editor of Welton News and Views who confirmed that the December editions was to be issued just before Christmas. The Editor will contact the sponsors in the new year to discuss the ongoing sponsorship.

2019/12/05

The Clerk has notified the Police about the car left in Ashby Road. They have no powers to act as the car has valid vehicle tax. No further action agreed.

2019/12/05

The Clerk reported that the street light in Station Road has been fixed.

2019/12/06

This item is covered in **2020/01/06** below.

2019/12/07

The Clerk advised that due to Daryl's work commitments they have been unable to meet again to do further website work. She has however emailed Daryl, at his request, with some updates for the site.

2019/12/10

Cllr. Souter explained the rationale behind the proposed budget, using the attached spreadsheet that was forwarded to the Parish Councillors.

	<p>2019/12/14 The review of the DDC Grant Scheme is ongoing for Cllr. Souter.</p>	
2020/01/05	<p>Members Reports:</p> <p>Cllr. G Smith Neighbourhood Plan – the annual monitoring report will need to be produced after DDC has decided whether to adopt the Settlements & Countryside Local Plan. The decision is likely to be made in February 2020. The Planning Sub Committee will need to be involved in preparing this report. Advice and support will be sought from DDC, see Section 9, Page 60 of the Neighbourhood Plan document.</p> <p>Cllr. Mortimore Bob Somerville has asked us to check the annual grant payment made to the church, as it has not been received by the Treasurer. The Clerk is to look into this matter and advise Cllr. Mortimore.</p> <p>Cllr. Pritchard Further to the news that the Evelyn Wright Home is closing, Cllr. Pritchard has asked DDC to talk to NCC about the projected places available for those affected by these closures. 225 places will be required and there are only 175 places available, which is worrying news.</p> <p>Cllr. Pritchard confirmed that the 40 mile per hour signs have been installed at Crockwell Hill. He discussed a number of options with Ian Smith and Ian Boyes from Highways who agreed to add reflective signs and white road markings at this spot. Cllr. Pritchard will monitor the activity on this work.</p> <p>Cllr. Peabody Recent damage to the grass verge near the entrance to the Manor has been caused by trucks over a fairly short period of time. The white lines are no longer visible. Cllr. Peabody is to contact Highways about the damage and suggests that we review the use of HGV's through the village during the summer period.</p> <p>Cllr. Snedker Flyers have recently been produced for a village event on 19th September 2020. The 'Produce Show' has been organised by the Womens Institute who are keen to get others involved. A request was made to the Parish Council to sponsor the event by providing two Winning Cups for the event (Adults and Children). An amount of £50 was suggested as a suitable amount to purchase these 'Cups', this was proposed by Cllr. Peabody and seconded by Cllr. Hopes. Cllr Snedker is to forward the Flyer to the Clerk, to be uploaded onto the website.</p> <p>Cllr. Emery Cllr. Emery was approached by a resident living on Daventry Road who informed him that he had reported some theft of garden items to the Police recently.</p>	

	<p>Cllr. D Smith Cllr. Smith also commented about the ongoing battle to deal with the dog fouling around the village. It was agreed to ask the Editor to cover this again in the next News & Views.</p> <p>The drain in Churchill Road is still blocked (opposite Wilderness). Cllr. Peabody will follow up on this.</p> <p>A resident has offered to do some litter collection around the outskirts of the village. Clerk is to ask the resident to contact Cllr. Peabody for equipment.</p> <p>Every 3 years or so the laurels have to be trimmed opposite Stockwell Cottage. Gary Lennox has provided a quotation - £120 + VAT. Cllr. Hopes proposed this work be completed by Gary and this was seconded by Cllr. G Smith.</p> <p>The Playing Field / Play Equipment Inspection is due. The Clerk has been trying to contact the existing provider to arrange this. Despite a number of calls and emails, the company has not responded. The Clerk was asked to find another provider.</p> <p>Cllr. Smith read out an email that he had received from a concerned resident in the village. The issue relates to damage to Highways land outside of the property. Following a discussion, the Clerk was asked to advise the resident to report the issue themselves direct to 'Fix My Street'.</p>	
2020/01/06	<p>Planning Applications:</p> <p>DA/2019/1028 Location: Northgate, Station Road, Welton, NN11 2JR Description: Single storey front extension, two storey side extension and detached triple garage</p> <p>WPC supports this application with two observations for the Case Officer's consideration.</p> <p><u>The Wilderness</u> Councillor Snedker reported that contact had been made with both, Mrs Phillips, Case Officer of DDC and Mr M Faulkner, owner and developer of the Wilderness, regarding the progress of the development. Mrs Phillips advised that once agreement of TPO matters raised by WPC and additional landscaping matters raised by the District Landscape Officer were agreed upon by both the DLO and applicant's landscape consultant, Mrs Phillips will then determine the application. The matter of the lake water level being allowed to increase was raised with both DDC and Mr Faulkner and no response was given by either party.</p> <p><u>Mickle Well Park</u> A meeting was held on Friday 11th January 2020 at DDC offices with Mr T. James, Principal Policy Officer (Planning), Cllr. Snedker, Cllr. D Smith, Cllr. Emery and Cllr. G Smith to discuss Settlements and Countryside Local Plan (Part 2). The meeting primarily sought</p>	

	clarification of the wording used within correspondence, ‘seek to prevent’ of the green wedge separating the Mickle Well Park development from Welton Parish. This has been since amended within a new updated unpublished document to read ‘The green wedges will be required to demonstrate that they would maintain the physical and visual separation between settlements.’	
2020/01/07	SLCC Membership Documentation has now been received to enable online renewal of this membership. The Clerk will progress this.	
2020/01/08	Village Speed Signs Update Cllr. Souter provided an update in ‘Matters Arising’ – 2019/09/09.	
2020/01/09	Budget / Precept Update Cllr. D. Smith confirmed that he has received the DDC Precept Form for 2020/21 for completion. It was agreed that the proposal from the Finance Sub Committee of £15,519 would be requested. This was proposed by Cllr. Souter and seconded by Cllr. Peabody. The Clerk was asked to finalise the form and return to DDC before 24 th January.	
2020/01/10	<p>VE Day Commemorations</p> <p>Margaret and Cheryl from the White Horse joined the meeting to share their plans for the proposed village celebrations on Saturday 9th May 2020. The following is a list of the key points:</p> <ul style="list-style-type: none"> • Committee formed of Margaret & Cheryl from White Horse & Barry Hickman and Andrew Carvell • All day entertainment in patio area of the pub • Pub to open at 12 o’clock • Event to start at 1pm • 2pm – Toast to Heroes & bell ringing • Military vehicles to be parked around the village • Jones Butchers Van • Dress Code 1940’s (optional) • Barry putting Dad’s Army troop together, Helen & Clive Thorne writing the script • Churchill’s speeches on PA System • Memphis Belles 1940’s singers to perform twice during the day • Traditional Afternoon Tea • 1940’s male singers • Hot buffet in keeping with era - 7pm • Vintage Delight singers in the evening • Inclement weather – new large village hall gazebos to be used • Entertainment costs - £1500.00, Pub to pay £400 towards this • Catering costs - £1500.00 • Evening Food - £300.00 • Leaflets - £150.00 • Wristbands - £30.00 <p>Margaret is to email advertising information to the Clerk for upload to website.</p>	

2020/01/11	<p>Correspondence – Forwarded Via Email Additional Correspondence Shared:</p> <ul style="list-style-type: none"> • Northamptonshire Highways Letter – Grass Mowing 2020 • PKF Accountants Letter – Outstanding Invoice (Clerk asked to pay this – Auditing) • NCALC Memo – Audit Course for Clerk 05/02/20 (Proposed by Cllr. Emery, seconded by Cllr. G Smith) • NatWest Bank Statement (29/11/19 – 31/12/19) • Peter Walls email – Good Neighbour Welcome Pack (Parish Council happy to endorse this initiative) • Parish and Town Council Meeting email – 30/01/20 																						
2020/01/12	<p>Cheques to be Signed: Cheques signed in January –</p> <table border="1" data-bbox="405 714 1243 983"> <tr> <td>Eon</td> <td>1894</td> <td>£204.35</td> </tr> <tr> <td>Eon</td> <td>1895</td> <td>£63.08</td> </tr> <tr> <td>Eon</td> <td>1896</td> <td>£28.16 * not signed- see below</td> </tr> <tr> <td>Village Hall</td> <td>1897</td> <td>£17.00</td> </tr> <tr> <td>NM Walsh</td> <td>1898</td> <td>£324.06</td> </tr> <tr> <td>Open Spaces</td> <td>1899</td> <td>£45.00</td> </tr> <tr> <td>Eon</td> <td>1900</td> <td>£1006.80</td> </tr> </table> <p>N.B – Cheque No. 1896 was not signed for payment to Eon, as this relates to a repair to a new street light in Station Road. Clerk asked to contact Eon regarding this invoice, as it should be covered by warranty.</p> <p>RESOLVED: The above cheques, with the exception of 1896 were proposed for approval by Cllr. Hopes, seconded by Cllr. G Smith and signed accordingly for payment.</p>	Eon	1894	£204.35	Eon	1895	£63.08	Eon	1896	£28.16 * not signed- see below	Village Hall	1897	£17.00	NM Walsh	1898	£324.06	Open Spaces	1899	£45.00	Eon	1900	£1006.80	
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2020/01/13	<p>The Chairman closed the meeting at 9.21pm. The next Parish Council Meeting will be held on Monday 10th February 2020 at 7.30pm in the Village Hall. Cllr. Hopes advised that he would not be able to attend the next meeting and offered his apologies ahead of time.</p>																						

ACTIONS REQUIRED FROM THE MINUTES
PARISH COUNCIL MEETING – 13TH JANUARY 2020

Minute Item	Action Required	Who
2019/05/5.5	Cllr. Peabody to follow up on drain issues in the village.	CP
2019/09/09	Cllr. Souter to order speed signs.	MS
2019/10/5.5	Clerk to send out letter from Parish Council regarding ‘bins’.	Clerk
2019/12/05	Cllr. Peabody, Cllr. D Smith & Cllr. Emery to meet at the bottom of Churchill Road to discuss the ‘strip of land’.	CP/DS/JE
2019/12/14	Cllr. Souter to explore the DDC Grant Schemes.	MS
2020/01/05	Clerk to check the records regarding the annual grant payment to the church and report back.	Clerk
2020/01/05	Cllr. Peabody is to contact Highways regarding the damage to the grass verge near the Manor.	CP
2020/01/05	Cllr. D Smith to ask Gary Lennox to progress the work to the laurels opposite Stockwell Cottage.	DS
2020/01/05	Clerk to find a company who are able to provide an inspection of the Playing Field / Play Equipment.	Clerk
2020/01/05	Clerk to direct resident to report damage to grass verge on ‘Fix my Street’.	Clerk
2020/01/07	Clerk to organise renewal of membership to SLCC.	Clerk
2020/01/09	Clerk to finalise the Precept form with Cllr. D Smith and return to DDC before 24/01/20.	Clerk / DS
2020/01/11	Clerk to organise payment to PKF Accountants – outstanding invoice for auditing.	Clerk
2020/01/12	Clerk to contact EON to query invoice for repair of new light in Station Road.	Clerk