

**Minutes of the Meeting of Welton Parish Council  
Monday 13th May 2019 at 7.40 pm in Welton Village Hall**

<b>Present</b>	<b>Apologies</b>
Cllr J Emery	Dist Cllr J Pritchard
Cllr T Hopes	Mrs Samantha Dalziel
Cllr C Mortimore	
Cllr C Peabody	
Cllr E Snedker	
Cllr D Smith	
Cllr G Smith	
Cllr M Souter	<b>Clerk</b>
	Cllr M Souter
Public 0	

		<b>ACTION</b>
2019/05/1	<b>Apologies:-</b> Apologies were received from Dist Cllr J Pritchard due to holiday, and Mrs Samantha Dalziel due to illness. <b>RESOLVED:</b> These were accepted.	
2019/05/2	<b>Minutes of Meeting held on 8th April 2019:-</b> <b>RESOLVED:</b> The minutes were signed by the Chairman as a true and correct record of the meeting.	
2019/05/3	<b>Members' Declaration of Interest in any of the Following Items:-</b> None.	

2019/05/4	<p><b>Matters Arising from the Minutes/Review of Actions:-</b></p> <p><b>2019/02/5.5</b> Cllr C Peabody has heard back from Ian Boyes regarding the rutt/hole outside the cemetery. He has suggested bollards on wooden posts are placed on the verge but this will be at the Parish Council's expense. This could be costly as an underground survey is also required. Cllr Peabody will get a price for the next Parish Council meeting. – <b>No update</b></p> <p><b>2019/05/5.3</b> - Cllr Souter will speak to the school regarding the Ivy on the school wall. – <b>No update.</b></p>	CP  MS
2019/05/05	<p><b>Members Report:</b></p> <p><b>2019/05/5.1</b> – Cllr G Smth provided an update on the Good neighbours scheme. A café afternoon was held in the village hall to launch the project. A full report will be given in the upcoming community meeting.</p> <p><b>2019/05/5.2</b> - Cllr E Snedker – Some residents have complained about the recent cold calling in the village. After around putting up general signs to discourage this practice in the village. It was decided that private residents should take their own actions, and not further actions is required from the Council.</p> <p><b>2019/05/5.3</b> – Cllr D Smith. – There is an enquiry from the Church if the Parish Council has insurance to cover the costs of a wall repair which is required. Cllr Souter explained that we do not believe the Parish Council has been requested to maintain the Church grounds, and this is performed by volunteers through the Church community. Cllr Souter will contact Mr B Sommerville to clarify our position.</p> <p><b>2019/05/5.4</b> - Cllr D Smith – The Community meeting will be held on Tuesday 21<sup>st</sup> May 2019. Cllr D Smith sends his apologies, and Cllr Peabody will chair the meeting.</p> <p><b>2019/05/5.5</b> – Cllr D Smith – Unfortunately the Clerk was absent, and will be absent for the foreseeable future due to long term illness. Cllr Souter performed the role of Clerk and RFO for the meeting. Cllr Peabody will contact NCALC to enquire hat support they can offer over the coming months.</p>	

2019/05/06	<p><b>Planning Applications:</b></p> <p><b>DA/2019/0300.</b> Reserved matters application (access, appearance, landscaping, layout &amp; scale) for 142 dwellings .Phase 5 Monksmoor Farm, Welton Lane, Daventry, Northamptonshire, NN11 2JD. <b>No Observations.</b></p> <p><b>DA/2019/0161</b> Change of use of former paddock to extend existing B8 storage and distribution transport yard including hardstanding with associated drainage and landscaping scheme. Land Adj Varneys Yard, Watford Road, Welton, Northamptonshire. <b>Planning permission passed subject to conditions.</b></p> <p><b>DA/2019/0241</b> - 4 The Paddock, Welton which was deferred from last months meeting has been responded to. WPC have no observations.</p> <p><b>DA/2019/213.</b> - A meeting was arranged with MV, a trainee of DDC, Cllr Emery, Cllr D Smith and Cllr Snedker myself at Wilderness to discuss DA/2019/0213. We have responded to this application. WPC have agreed to the removal of the Sycamore tree which has a significant lean over the road after the nesting period but not supported the removal of the Horse Chestnut tree as it shows no threat to the wall as implied in the application. We also listed our concerns of the development to date.</p> <p>Before the tree application had been processed by DDC to the Wilderness applicants, Mr Mark Faulkner approached me via email requesting a site visit with his fourth and hopefully final builder Peter Doherty of Salcey. This was attended by Cllr Emery, Cllr D Smith, Cllr Mortimer and Cllr Snedker on Thursday 2nd May. In short Mr Faulkner now wishes to build three houses in a similar style of those in Clarkes Way, turn their aspect 45 degrees to lake. He has put this to DDC Mrs Phillips informally and now has to draw up new plans and submit them in the normal course.</p> <p><b>CIL payment.</b> We have received a payment of £2032.80 in respect of the development of Ted’s Barn. This has to be spent within 5 years of receipt. It has to be used for the good of the community so could, to be part used for the road safety sign.</p>	
2019/05/07	<p><b>A New Community Transport Project - Demand Responsive Transport Pilot.</b></p> <p>The Scheme was discussed, and it was decided to feedback on the possible contributions.</p> <p>2. – Promote concept to potential users, and 4. – Engage with monitoring, evaluation and feedback.</p> <p>Cllr Souter to provide this feedback to NCALC.</p>	MS
2019/05/08	<p><b>Signing of Certificate of Exemption for 2018/19</b></p> <p><b>RESOLVED:</b> The Chairman and RFO signed the Certificate of Exemption for 2018-19.</p>	

2019/05/09	<b>Signing of Annual Governance Statements 2018/19</b> <b>RESOLVED:</b> This was approved unanimously and the Chairman signed the Annual Governance Statement for 2018-2019.	
2019/05/10	<b>Signing of Accounting Statements 2018/19</b> <b>RESOLVED:</b> This was approved unanimously and the Chairman and the Responsible Finance Officer signed the Accounting Statement for 2018/2019.	
2019/05/11	<b>Annual Internal Audit Return 2019-2019</b> Cllr D Smith read out the report and recommendations. The auditor was able to answer 'yes' to all relevant questions and signed the return as required. There was one outstanding issue GDPR policies and procedures need to be adopted. NCALC have sent the template to the Parosh `council e-mail address. These need to be made Welton Specific, signed off by the Parish Council and uploaded on to the website.	
2019/05/12	<b>Community Clean Up</b> Cllr Peabody has collected the kit from the local council. Volunteers will need to be instructed on what to do. For the clean up of the playing fields, Cllr D Smith suggested the school pupils could help with this. For safety reason, it was suggested that adults only should clean up the verges. Cllr Peabody will enquire if more kits are available. Events will be arranged for in the summer evenings and Saturday mornings.	CP
2019/04/13	<b>Correspondence</b> Correspondence was distributed to Councillors.	
2019/05/14	<b>Cheque to be Signed</b> Mrs Samantha Dalziel Clerk Salary April 2019 (1849) £331.50 and stamps WNVH 2013 - Hall Hire April 2019 (1850) £17.00 Mr M Freeman mowing x 2 April 2019 (1851) £240.00 NCALA Subscription ending 03/2020 includes (1852) £502.44 Internal audit and DPO Officer Fee Parish Online by GeoXphere Ltd (1853) £36.00 Mr S Bunn Mowing of Playing Field, Bank Maint Spraying of Perimeters - April 2019 (1854) £203.00 LCR Annual Subscription 2019-2020 (1855) £17.00 E-on electricity Account April 2019 (1856) £200.75 E-On energy Solutions Ltd Street Lights (1857) £5880.00 <b>RESOLVED:</b> The above cheques were approved and signed.	
2019/05/15	The Chairman closed the meeting at 9:14pm. The next Parish Council Meeting and Annual General Meeting will be held on Monday 10th June 2019 at 7.30pm in the Village Hall.	

ACTIONS REQUIRED FROM THE MINUTES

Minute	Action Required	Who
	<p><b>2019/02/5.5</b> Cllr C Peabody has heard back from Ian Boyes regarding the rutt/hole outside the cemetery. He has suggested bollards on wooden posts are placed on the verge but this will be at the Parish Council's expense. This could be costly as an underground survey is also required. Cllr Peabody will get a price for the next Parish Council meeting. – <b>No update</b></p>	CP
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