

**Minutes of the Meeting of Welton Parish Council  
Monday 9 October 2017 at 7.30 pm in Welton Village Hall**

<b>Present</b>	<b>Apologies</b>
Cllr J Emery	Cllr E Snedker
Cllr C Peabody	
Cllr T Hopes	
Cllr D Smith	<b>Clerk</b>
Cllr G Smith	Mrs Samantha Dalziel
Cllr M Souter	
Cllr D P Spires	<b>Absent</b>
Dist Cllr J Pritchard	Cllr C Mortimore
Public 0	

		<b>ACTION</b>
2017/10/1	<p><b>Apologies:-</b> Cllr C Mortimore was absent from the meeting. Apologies for absence were received from Cllr E Snedker, due to holiday. <b>RESOLVED:</b> These were accepted.</p>	
2017/10/2	<p><b>Minutes of Meetings held on 11th September 2017:-</b> <b>RESOLVED:</b> The date was change on the top of page 1 from 24th July 2017 to 11th September 2017. The minutes of the Welton Parish Council Meeting held on 11th September 2017 were signed by the Chairman as a true and correct record of the meeting.</p>	
2017/10/3	<p><b>Members' Declaration of Interest in any of the Following Items:-</b> None</p>	
2017/10/4	<p><b>Matters Arising from the Minutes/Review of Actions:-</b> <b>2017/9/5.1</b> - Cllr Peabody has reported the dirty street signs to Street Doctor to get them cleaned and has been advised that this needs to go through DDC. Dist Cllr J Pritchard will look into this. <b>2017/9/5.3</b> - Dist Cllr J Pritchard has e-mailed information regarding CIL and 106 monies and this has been e-mailed to all Councillors. <b>RESOLVED:</b> Cllr Snedker can attend the NCALC Community Infrastructure &amp; Developer Contribution Workshop if her diary permits.</p>	JP

2017/10/4	<p><b>Matters Arising from the Minutes/Review of Actions:-cont ...</b></p> <p><b>2017/9/5.4</b> -Cllr D Spires has contacted Street Doctor and Highways regarding the verge by Old Manor Court and will confirm to Ian Smith via e-mail that we would be grateful for the one off exercise to limit the visibility issues.</p> <p><b>2017/9.9</b> - Cllr D Smith has contacted the co-ordinator of the Neighbourhood Watch, Mr Tony Pernyes and he will take on the Police Liaison Representative role. NCALC have been informed of this.</p> <p><b>2017/9/12</b> - Cllr D Spires has created a page for the Village Hall on the Parish Council Website. If the Village Hall Committee want a response form then this will cost them £47 payable to Adam Curtis of Curtis Website Designs.</p>	
2017/10/5	<p><b>Members Report</b></p> <p><b>2017/10/5.1</b> - Cllr Peabody reported that the triangle at the bottom of the High Street is getting cut up and kerb stones are being moved by lorries. The Highways Sub Committee will look into this.</p> <p><b>2017/10/5.2</b> - Cllr Souter reported the Mrs Thompson had left the School and Mrs Ford is now the school administrator. Interviews for a permanent Head will take place on Thursday 11th October.</p> <p><b>2017/10/5.3</b> - Cllr Hopes asked what had happened with regard to the repair of the pot holes in the village? Cllr Snedker was dealing with this but is currently on holiday.</p> <p><b>2017/10/5.4</b> - Cllr Spires has been successful in getting bulbs from <i>Budding Communities</i>. He will look at the best ways of planting them to the best effect.</p> <p><b>2017/10/5.5</b> - Cllr D Smith reported that he had received an e-mail asking for :-</p> <ol style="list-style-type: none"> <li>a. slabs to be placed on the foot path alongside Jack Perry's house. The Footpath sub committee have advised against this as it would be a Health &amp; Safety issue.</li> <li>b. the footway along side Wisteria Cottage to be cut back. The Clerk has reported this to Street Doctor. District Cllr J Pritchard will follow this up with Ian Smith and Ian Boyes.</li> <li>c. Money for the Christmas Tree. The Clerk has responded that a TOTAL amount of £200 is available for this from Welton Parish Council.</li> </ol> <p>All councillors confirmed they had familiarised themselves with the Village Hall policies and the Clerk has signed the Village Hall Regular Users Form.</p>	<p>HIHGWAY S SUB COMM</p> <p>ES</p> <p>JP</p>

2017/10/6	<p><b>Planning Applications:</b>  <b>DA/2017/0746</b> - Formation of Single storey link front dwelling to garage. Clemantine, 3 Elms Dyke , Welton, Northamptonshire, NN11 2JSZ - <b>landing Permission has been granted subject to conditions.</b>  <b>DA/2017/0820</b> - First floor side extension above existing garage. Conversion of part of garage to habitable space and new lean to front canopy roof. Hill House 2, Welton Park, Welton, Northamptonshire, NN11 2JW.  A site meeting took place on 6th September and observations were sent to the Planning Department of DDC. <b>Welton Parish Council support this application.</b></p>	
2017/10/7	<p><b>Neighbourhood Plan– Progress Report from Cllr G Smith</b>  There has been a successful application for grant funding from the Community Rights Programme for £4935 to pursue the Neighbourhood Plan. Payment should be received into the Parish Council’s Bank Account within 10 working days.</p>	
2017/10/8	<p><b>Quarterly Financial Review</b>  <b>RESOLVED:</b> Welton Parish Council accepted the Quarterly Financial Summary dated 31st August 2017 showing a closing balance of £15727.36 Expenditure £9735.41 and Income £7797.54</p>	
2017/10/9	<p><b>Set Date for Budget Precept Meeting</b>  <b>RESOLVED:</b> This will take place at Cllr D Smith’s house on Monday 16th October at 7.45pm.</p>	
2017/10/10	<p><b>Annual Grant /Rent Review 2017-2018</b>  <b>RESOLVED:</b>  <u><b>Stockwell/Wisteria Cottage</b></u>  Currently £14, last increase 2016. This will remain unchanged.   <u><b>N&amp;V Advertising Rates -</b></u>  £60 – 1 page  £45 ½ Page  £30 ¼ pageLast increase November 2012 - This will remain unchanged.   <u><b>Welton School Grass Cutting</b></u>  Last increase £246 for 2016-17 by letter dated 15/11/15 (25% increase). This will increase to by16% to £285.   <u><b>Cemetery Grant</b></u>  Currently £600 last increased in November 2011. This will be discussed at the Budget/Precept on Monday 16th October 2017.</p>	
2017/10/11	<p><b>Sub Committees</b>  The leader of the Finance Sub Committee will submit to Cllr Spires a couples of sentences on the role of the Finance Sub Committee.</p>	

2017/10/12	<p><b>Approval of Annual Audit Return 2016-2017:-</b>  The External Audit by BDO for 2016-2017 had two issue.  Fixed Assets - the Vehicle Activated Speed Sign had not been included in the Assets. The Asset register has been updated to shown this.  One Minor issue came to the Auditors attention. In Section 2 that the Annual Return did not add up by £1. This was due to rounding down in Balances Carried Forward from £15973.36 to £15973.  <b>RESOLVED:</b> The Audit was approved and accepted by Welton Parish Council.</p>	
2017/10/13	<p><b>Correspondence:-</b> As detailed on the agenda the correspondence was distributed to Councillors.  The letter from Marie Taylor concerning Planning Training will be an agenda item at the November meeting.</p>	
2017/10/14	<p><b>Cheques to be signed:-</b>  Mrs Samantha Dalziel Clerk Salary – September 2017 (1687) £305.20  SSE Invoice for August 2017 (1688) £226.41  Mr M Freeman Mowing September x 1 (1689) £112.50  Mr D Smith Items for Spinney (1690) £27.24  The Sign Shed 2 x N Dogs signs (1691) £17.34  Orchard Print Services Ltd (1692) £20.88  Village Hall Hire - September 2017 (1693) £17.00  <b>RESOLVED:</b> That above cheques were approved and signed.</p>	
2017/10/15	<p>The Chairman closed the meeting at 9.37pm. The next Parish Council meeting will be held on <b>Monday 13th November 2017</b>, 7.30pm in the Village Hall. Cllr G Smith has given his apologies for this meeting.</p>	

ACTIONS REQUIRED FROM THE MINUTES

Minute	Action Required	Who
2017/10/4	District Cllr J Pritchard will look in to who at DDC is responsible for getting dirty street signs cleaned.	JP
2017/10/5.3	The Clerk will e-mail Cllr Snedker to see what is happening with the pot hole repair in the village.	ES
2017/10/5.5	District Cllr J Prichard will follow up with Ian Smith and Ian Boyes about the footway outside Wisteria Cottage.	JP