

**Minutes of the Meeting of Welton Parish Council
Monday 11th September 2017 at 7.30 pm in Welton Village Hall**

Present	Apologies
Cllr J Emery	Cllr C Mortimore
Cllr C Peabody	
Cllr T Hopes	
Cllr D Smith	Clerk
Cllr G Smith	Mrs Samantha Dalziel
Cllr E Snedker	
Cllr M Souter	
Cllr D P Spires	
Dist Cllr J Pritchard	
Public 0	

		ACTION
2017/9/1	<p>Apologies:- Apologies for absence were received from Cllr C Mortimore, due to holiday. RESOLVED: These were accepted.</p>	
2017/9/2	<p>Minutes of Meetings held on 24th July 2017:- RESOLVED: The minutes of the Welton Parish Council Meeting held on 24th July 2017 were signed by the Chairman as a true and correct record of the meeting.</p>	
2017/9/3	<p>Members' Declaration of Interest in any of the Following Items:- None</p>	
2017/9/4	<p>Matters Arising from the Minutes/Review of Actions:- 2017/6/5.2 The overgrown foliage has been removed from the school wall.</p>	

2017/9/4	<p>Matters Arising from the Minutes/Review of Actions:-cont ...</p> <p>2017/6/5.4 Cllr Snedker has advised Mr Wedgbrow who has bought the Crown Estates Land.</p> <p>2017/6/9 -The Clerk has been successful in her application for £359.96 to cover monthly staff costs on the website from the Transparency Fund 2017-18.</p> <p>2017/6/10 - The Clerk has been successful in her application to the Empowerment Fund for the total of £500; £200 for the Christmas Tree and £300 to refurbish the gates to St Martin’s Spinney.</p> <p>2017/7/5.2 Cllrs D Smith and J Emery have spoken to the editor of N&V regarding Chris Heaton-Harris’s recent article. The editor has e-mailed Mr Heaton- Harris but has received no response. If it happens again the Editor will contact the Chairman who will edit the article. The Editor would welcome comments about the N&V from the Parish Council.</p> <p>2017/7/5.5. - Cllr D Spires attended the <i>Off to a Flying Start</i> Course on 6th September at no additional cost.</p> <p>A brief description of what each sub committee does will be an agenda item for the October meeting.</p> <p>2017/7/7.6 The Clerk has advised DDC that Cllr Snedker will take part in the 6 week dog poo spraying campaign.</p>	
2017/9/5	<p>Members Report</p> <p>2017/9/5.1 - Cllr Peabody reported that the street signs were dirty and he will contact Street Doctor to get them cleaned.</p> <p>2017/9/5.2 - Cllr Hopes reported that the post on the Village Gate on Station Road had been damaged but he thought it was fixable.</p> <p>2017/9/5.3 - Cllr Snedker reported that 3 gates on the Footpath towards Norton has been left open and the weight chain cut. This has been sorted out. The Parish Council website needs to be prominent in the N&V’s. Cllr Snedker and Peabody would like to attend the Nuts & Bolts Course.</p> <p>RESOLVED: The Parish Council agreed to Cllrs Snedker and Peabody attending the Nuts & Bolts. Course.</p> <p>Cllr Snedker asked about applying for CIL/106 money for the Wilderness. Dist Cllr J Pritchard agreed to contact Simon Bowers regarding this.</p> <p>2017/9/5.4 - Cllr D Spires commented on the verge by Old Manor Court and will contact Street Doctor about it and he and Cllr Peabody will contact highways.</p> <p>2017/9/5.5 - Cllr J Emery asked what is happening at the school? Cllr M Souter explained that an interim head had been appointed. The teachers who had left had been replaced and Helen Thomson had taken voluntary redundancy and will be replaced.</p> <p>Cllr Emery had received via the Clerk an e-mail from Mrs Waudby concerning a piece of play equipment. The Clerk has responded asking which item of play equipment.</p>	<p>CP</p> <p>JP</p> <p>DPS/ CP</p>

2017/9/5	<p>Members Report counted</p> <p>2017/9/5.6 - Cllr D Smith reported the the new battery for the speed sign might cost more than originally thought and Cllr Mortimore will bring this up at the October meeting. He went on to thank everyone who attended the Spinney clearing up day for their handwork and pictures will nr put into N&V and on to the website.</p> <p>Cllr D Smith brought up the mowing budget and made Councillors aware that this will need to be discussed at the Precept Budget meeting.</p> <p>RESOLVED: The Clerk will order 2 “No Dog except Assistance Dogs” signs for the Spinney.</p> <p>2017/9/5.7 - Dist Cllr J Pritchard reported that there will be a new application for a full canal arm which could cost tax payers.</p>	SD
2017/9/6	<p>Planning Applications:</p> <p>DA/2017/0746 - Formation of Single storey link front dwelling to garage. Clemantine, 3 Elms Dyke , Welton, Northamptonshire, NN11 2JSZ - No Observations application supported.</p> <p>DA/2017/0820 - First floor side extension above existing garage. Conversion of part of garage to habitable space and new lean to front canopy roof. Hill House 2, Welton Park, Welton, Northamptonshire, NN11 2JW.</p> <p>A site meeting took place on 6th September and observations were sent to the Planning Department of DDC. Welton Parish Council support this application.</p>	
2017/9/7	<p>Neighbourhood Plan– Progress Report from Cllr G Smith</p> <p>Feedback on the pre- submission consultation,19th June to 14th August. Over 70 responses were received. These came from the statutory consultees,Welton Academy, two developers, two companies and 58 residents . Residents were broadly happy with the Draft Neighbourhood Plan and a number offered suggestions for amendment. Responses from the statutory consultees including Daventry District Council and our District Councillor were also helpful and supportive and will be of value in amending the Plan. One developer had challenged the village confines as delineated in the draft plan to allow for a slight extension. One made a challenging response to the draft plan, but to our knowledge not on behalf of any landowner in the Neighbourhood area. Two responses seeking to redraw and reduce the Neighbourhood area were made by the same company on behalf of two landowners who own land in the Neighbourhood area . Another company had no business interest in the Neighbourhood area.</p> <p>It was noted that the Neighbourhood area was agreed with Daventry District Council at the start of the process of developing a Neighbourhood Plan in 2016. No specific sites for development have been allocated in the Neighbourhood Plan, as agreed with Daventry District Council.</p> <p>The Steering Group is in the process of assessing all the responses. This will enable the Steering Group to develop a revised Neighbourhood Plan.</p>	

2017/9/8	Annual Playing Field Inspection The Annual Playing Field Inspection was carried out on 26th July 2017 and there were no major issues. The Clerk will upload the report on to the Parish Council Website.	
2017/9/9	To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police RESOLVED: Cllr D Smith will contact the Chairman of the Neighbourhood Watch to see if he is interested in this role. He will report back at the next meeting.	DS
2017/9/10	Review & Re-adoption of Standing Orders RESOLVED: These were re-adopted and will be reviewed again in 2 years time. The Clerk will upload the Standing Orders on to the Parish Council Website.	
2017/9/11	Update to Asset Register 2016-17/Qualification of Audit 2016-17 RESOLVED: The 2016-17 Asset register was updated to show the purchase of the Vehicle Activated Speed Sign and signed by the Chairman. The council choose to qualify the audit, and understand that they cannot apply for a “Quality Council Status” in the coming year as the Vehicle Activated Speed Sign was not include on the original Asset Register for 2016-17 which was recorded on the Audit for 2016-17.	
2017/9/12	Village Hall Page on Parish Council Website RESOLVED: Cllr D Spires would create a page on the Parish Council Website initially for free. This would be monitored as depending on the amount of work required a cost may have to be introduced. The Clerk will inform the Village Hall Committee.	DPS
2017/9/13	Authority for retrospective authorisation for August 2017 RESOLVED: The following transaction were retrospectively authorised. WNVH Hire July 2017 (1734) £83.50 SSE Electricity July 2017 (1735) £212.35 Mr D Smith Bag of Bark for Play equipment (1736) £7.99 Mr G Lennox Removal of dangerous tree (1737) £280.00 Mr S Bunn Mowing & Saint July 2017 (1738) £201.00 Mr M Freeman mowing July 2017 x 2 (1739) £225.00 Solutions 4 Playgrounds Ltd - Playground Safety Inspection (1740) £120.00 HCI Data Ld - renewal of domain name (1681) £83.88 LCR Renewal (1682) £17.00 Came & Company Insurance Renewal (1683) £1221.34	
2017/9/14	Correspondence:- As detailed on the agenda the correspondence was distributed to Councillors.	

2017/9/15	<p>Cheques to be signed:- Mrs Samantha Dalziel Clerk Salary – July & August (1684) £634.01 Stationary, postage Mr S Bunn Mowing playing field x 2 and maint 08/17 (1685) £114.00 Orchard Print Services Ltd Printing (1686) £2.59 RESOLVED: That above cheques were approved and signed.</p>	
2017/9/16	<p>The Chairman closed the meeting at 9.13 pm. The next Parish Council meeting will be held on Monday 9th October 2017, 7.30pm in the Village Hall. Apologies were received from Cllr Eliz Snedker for this meeting.</p>	

ACTIONS REQUIRED FROM THE MINUTES

Minute	Action Required	Who
2017/9/5.1	Cllr Peabody will report the dirty street signs to Street Doctor to get them cleaned.	CP
2017/9/5.3	Dist Cllr J Pritchard will contact Simon Bowers regarding CIL/106 monies.	JP
2017/9/5.4	Cllrs D Spires and C Peabody will contact Street Doctor and Highways regarding the verge by Old Manor Court .	DPS/CP
2017/9/9	Cllr D Smith will contact the Chairman of the Neighbourhood Watch to see if he is interested in the Police Liaison Representative role.	DS
2017/9/12	Cllr D Spires would create a page for the Village Hall on the Parish Council Website initially for free. This would be monitored as depending on the amount of work required a cost may have to be introduced. The Clerk will inform the Village Hall Committee.	DPS