

**Minutes of the Meeting of Welton Parish Council
Monday 8th May 2017 at 7.40 pm in Welton Village Hall**

Present	Apologies
Cllr J Emery	Cllr C Peabody
Cllr T Hopes	Dist Cllr J Pritchard
Cllr C Mortimore	
Cllr D Smith	Clerk
Cllr G Smith	Mrs Samantha Dalziel
Cllr E Snedker	
Cllr M Souter	
Public 1	

		ACTION
2017/5/1	<p>Apologies:- Apologies for absence were received from Cllr C Peabody due to holiday and Dist Cllr J Pritchard due to Braunston Parish Council Meeting being held on the same date. RESOLVED: These were accepted.</p>	
2017/5/2	<p>Adoption of a Parish Councillor RESOLVED: Mr Daryl Spires was co-opted on to the Parish Council by vote.</p>	
2017/5/3	<p>Minutes of Meeting held on 10th April 2017 :- RESOLVED: The minutes of the Welton Parish Council Meeting held on 10th April 2017 were signed by the Chairman as a true and correct record of the meeting.</p>	
2017/5/4	<p>Members' Declaration of Interest in any of the Following Items:- Cllr C Mortimore declared a Declaration of Interest in Planning Application DA/2017/0369 First floor and single storey rear extension 17, Ashby Road, Welton, Northamptonshire, NN11 2JS.</p>	

2017/5/5	<p>Matters Arising from the Minutes/Review of Actions:-</p> <p>2017/4/6.2 Cllr Hopes and Cllr Mortimore have painted the wooden gates with wood preserve. Cllr Hopes will also paint the gates on Station Road. The Parish Council congratulated them on a job well done.</p> <p>2017/4/8 - The Clerk will liaise with Cllr Spires to upload the survey for the Neighbourhood Plan.</p> <p>2017/2/5.1 and 2017/4/10 - The resident of number 17 Ashby Road has informed that Clerk that this matter is in hand, Cllrs C Peabody and G Smith met with the residents of 48 Ashby Road as agreed. They explained that it is the responsibility of the householder to apply for a formal vehicle crossover and pay for its installation. They explained who they should contact and who would carry out the work, and the residents agreed to pursue the matter. They were also informed that they were at liberty to park on the road outside their property.</p>	TH DS/SD
2017/5/6	<p>Members Report:</p> <p>2017/5/6.1 - Cllr E Snedker, would like to attend the <i>Off to a Flying Start Course</i> on 5th July. Cllr Hopes, Souter and Spires would also like to attend. RESOLVED: The Parish Council agreed to this and the Clerk will register them on the course.</p> <p>2017/5/6.2 - Cllr M Souter reported that there is a problem with parking outside the school. Cllr J Emery is already monitoring this and will continue to do so.</p> <p>2017/5/6.3 - Cllr Mortimore would like to know if the District Council will continue to maintain the wall on Well Lane/Round Close and if there an annual maintenance agreement? The Clerk will e-mail Dist Cllr J Pritchard. Whilst painting the village gates he remarked on how many people were speeding. Now we are up to full council it was hoped that Speedwatch would be re-instated.</p> <p>2017/5/6.4 - Cllr Emery reported that he and Cllr D Smith had cleared the ivy off the wall above the top gate and cleared the saplings back around the playing field.</p> <p>2017/5/6.5 - Cllr D Smith reported the the planting of the trees on the highway would have to be paid for by the Parish Council along with an accredited contractor to plant them. There is currently no budget for this. It was suggested that residents might like to sponsor a tree. We can purchase and plant trees in the playing field ourselves. He is in the process of completing The Definitive Map and the Rights of Way Improvement Plan. The bottom 10% of footpath used are FH8, 5,6 and 7. The Top 10% used are FH1, 3 9 and 10.</p> <p>RESOLVED: The Parish Council agreed with this and Cllr D Smith will forward it on to the Clerk to send to NCC Highways.</p>	SD SD DS

2017/5/7	<p>Planning Applications: DA/2017/0368 Reserved Matters application (access, appearance, landscaping, layout and scale) for 57 dwellings with associated access routes, landscaping, open space and drainage (Phase 4A) Monksmoor Farm, Welton Lane, Daventry, Northamptonshire, NN11 2J - No Observations. DA/2017/0369 First floor and single storey rear extension 17, Ashby Road, Welton, Northamptonshire, NN11 2JS - A site visit was carried on on 5th May and the Parish Council has issues on the massing and overbearing on the neighbouring properties. A response will be prepared.</p>	
2017/5/8	<p>Neighbourhood Plan– Progress Report from Cllr G Smith All members of the Parish Council have received a copy of the draft plan for review in advance of this meeting. Sections 7 and 8 - Vision and Objectives; Planning Policies were particularly important. Chris Smith and Cllr G Smith have met with Joanne Christopher, Senior Policy Officer (Planning) at DDC and Cllr G Smith has met with Robert Keith, our consultant to review the draft. They have received helpful feedback which they have begun work on. No major changes to Vision and Objectives or Planning Policies. WPC will need to agree that the plan can go forward to consultation via our website and hard copy. Councillors are able to comment on the plan during the consultation. Cllr G Smith would be applying for another grant which would be for work on the final plan after consultation. RESOLVED: Costs at the consultation phase could come from our own Neighbourhood Plan budget.</p>	
2015/5/9	<p>Parish Council’s Nat West Bank Accounts NAT WEST Bank is closing the Daventry Branch in September 2017 and the nearest branch will be Rugby. RESOLVED:- The Business Reserve Account will be closed and all funds transferred to the current account so save travel to Rugby for money transfers.</p>	
2017/5/10	<p>Bank Account Signatories Mr C Miles has been removed as a signatory on both Parish Council Bank accounts as he resigned. The current Signatories are Cllr J Emery, Cllr D Smith and Cllr G Smith. RESOLVED: Cllr M Souter will become a bank signatory.</p>	
2017/5/11	<p>Review of Insurance Fidelity Guarantee RESOLVED: That the Chairman and Welton Parish Council were satisfied that the limit of Indemnity of £150,000 as detailed in the Insurance Schedule is sufficient.</p>	
2017/5/12	<p>Approval of Accounts & Annual Reconciliation statements for 2016-2017 RESOLVED: This was approved unanimously and the Chairman signed the Annual Reconciliation Statement for YE 31/03/2017.</p>	

2017/5/13	Approval of Accounting Statements for 2016-2017 RESOLVED: This was approved unanimously and the Chairman signed the Accounting Statement for 2016/2017 in readiness for the Internal Auditor on Tuesday 9th May 2017.	
2017/5/14	Sub Committee Roles & Responsibilities Cllr D Smith will look into this and speak to other Councillors. This will be an agenda item at the Parish Council Meeting being held on 12th June 2017.	
2017/5/15	Correspondence:- As detailed on the agenda the correspondence was distributed to Councillors.	
2017/5/16	Cheques to be signed:- Mrs Samantha Dalziel Clerk Salary – April 2017 (1709) £305.20 WNVH Hall Hire - April 2017 (1710) £17.00 E-On New Street Light PL38 Emery Close (1711) £1233.60 NCALC Membership Subscription YE 31/03/18 (1712) £470.04 SSE Electricity Invoice March 2017 (1713) £239.46 Mr M Freeman Mowing of Verges/Greens x 2 (1714) £225.00 Mr S Bunn Mowing, Maint of Playing Field 04/17 (1715) £176.00 RESOLVED: That above cheques were approved and signed.	
2017/5/17	The Chairman closed the meeting at 9.12pm. The next Parish Council meeting will be held on Monday 12th June 2017 , 7.30pm in the Village Hall. Apologies were received from Cllr T Hopes. The Annual Parish Meeting will take place on Tuesday 16th May 2017 , at 7.30pm in the Village Hall. Apologies were received from Cllr D Smith, Cllr M Souter and Cllr D Spires.	

ACTIONS REQUIRED FROM THE MINUTES

Minute	Action Required	Who
2017/5/5	2017/4/6.2 Cllr Hopes will wood preserve the gates on Station Road. 2017/4/8 - The Clerk will liaise with Cllr Spires to upload the survey for the Neighbourhood Plan.	TH SD
2017/5/6	2017/5/6.1 -The Clerk will book Cllr Snedker, Hope, Souter and Spires on to the course, Off to a Flying Start Course on 5th July. 2017/5/6.3 - The Clerk will e-mail Dist Cllr J Pritchard to see if the District Council will continue to maintain the wall on Well Lane/ Round Close and if there an annual maintenance agreement? 2017/5/6.5 Cllr D Smith will forward the completed The Definitive Map and the Rights of Way Improvement Plan to the Clerk to send to NCC.	SD SD