

## Minutes of the Meeting of Welton Parish Council

**Monday 14th December 2015 at 7.30 pm in Welton Village Hall**

<b>Present</b>	<b>Apologies</b>
Cllr C Barlow - Chairman	Cllr CMiles
Cllr J Chapman	Cllr D Thomas
Cllr D Smith	
Cllr J Emery	
Cllr G Smith	<b>Clerk</b>
Dist Councillor Abigail Campbell	Mrs S Dalziel
Public 0	

		<b>ACTION</b>
2015/12/1	<p><b>Apologies:-</b>  <b>RESOLVED:-</b>                      Apologies were accepted from Cllr C Miles due to holiday and Cllr D Thomas due to child care.</p>	
2015/12/2	<p><b>Minutes of Meeting held on 9th November 2015:-</b>  <b>RESOLVED:</b> The minutes of the Welton Parish Council Meeting held on 9th November 2015 were signed by the Chairman as a true and correct record of the meeting.</p>	
2015/12/3	<p><b>Members' Declaration of Interest in any of the Following Items:-</b>                      None.</p>	
2015/12/4	<p><b>Matters Arising from the Minutes/Review of Actions:-</b>  <b>2015/9/5.3</b> The extension of the fencing outside the school will take place w/c 19th December 2015.  <b>2015/9/6</b> - Dist Cllr A Campbell has spoken to the planning department regarding The Wilderness and there is a 5 year time limit on the planning application which expires in 2016.  <b>2015/11/12</b> - Cllr C Barlow has spoken both to Mr Freeman and Mr Bunn regarding the 2016 Grass Cutting Contract and we will only pay for the number of cuts we have. The Clerk will write to them confirming the one year contract which will be reviewed in July 2016 with a view to it being extended for an additional two years.</p>	SD

2015/12/5	<p><b>Members Report:-</b></p> <p><b>2015/12/5.1</b> - Cllr J Emery reported that there have been 3 traffic incidences. A vehicle had hit Mr Peadbody's wall on 11 November 2015, this is now in the hands of the Insurance Company. Two vehicles on separate occasions have driven in to the hedge at Crockwell. All three are believed to be speeding related.</p> <p>The animals in the field opposite the bottom of Kiln Lane keep getting out. Cllr Emery will call the gentleman who is believed to be letting the field about this as it could cause an accident.</p> <p><b>2015/12/5.2</b> - Cllr J Chapman reported that most of the documents have been uploaded on to the website. He requires more digital images and will contact Rev C Tremththanmor who has a website containing village images. He agreed to contact Tesco's regarding their Community Garden initiatives and this could help with the proposed Allotments.</p> <p><b>2015/12/5.3</b> - Cllr D Smith reported that footpath FH1 from Ashby Road to Ashby St Ledgers was heavily ploughed 3 weeks ago and the footpath has not been reinstated. The Clerk will contact Hannah Paybody at Carter Jonas regarding this issue and cc Nick Wedgbrow.</p> <p>The Clerk has e-mailed Nick Wedgbrow on behalf of Cllr D Smith regarding the width of the bridleway FH2. The Parish Council we will keep an eye on it and asked if Mr Wedgbrow could look in when passing. Cllr Smith has looked at the Footpath FP1 from Welton Road to the bottom of the village and it is fine. The landowner has locked the gate at the entrance to the footpath at the Ridgeway. There is a stile which he feels is perfectly acceptable.</p> <p>The bench has been fixed and is ready to be placed back in the Spinney. A bag of post mix is required.</p> <p><b>RESOLVED:</b> The Council are in agreement for Cllr D Smith to buy a bag of post mix.</p> <p><b>2015/12/5.4</b> - Cllr C Barlow reported the the Speed Sign was not working, Cllr Chapman advised that it is being charged up. The Speed Sign has a counter which is recording a 100 vehicles a day exceeding the 30mph speed limit.</p> <p><b>2015/12/5.6</b> - Dist Cllr A Campbell has had two residents complained about the Crockwell Hill junction. Mr Steve Barber and Mr Matthew Barret. Two engineers from Highways will visit the area on 15th December at 1pm. Cty Cllr M Longley will attend along with Cllr Emery and Cllr G Smith.</p> <p>The new County Council budget is out for consultation, a £77M cut has to be made.</p> <p>The Full Council Meeting met and agreed a budget of £40K to make the wall on Well Lane/Round Close safe. This will take place in the 2016-17 financial year.</p> <p>The Town Centre redevelopment proposal will no longer contain a Petrol station or Superstore. There will be a family pub, hotel and M&amp;S.</p>	<p>JE</p> <p>JC</p> <p>SD</p>
-----------	---	-------------------------------

2015/12/6	<p><b>Planning Applications:</b>  <b>DA/2015/1100</b> - Reserved Matters for Phase 3 for the construction of 212 dwelling associated access routes, landscaping, open spaces and drainage - Land at Monksmoor Farm - <b>No Observations</b></p>	
2015/12/7	<p><b>Neighbourhood Plan Statement – Progress Report</b>  The first meeting was held on Tuesday 8th December 2015. Six residents and three Parish Councillors have formed the Working Party. It was agreed to have a complete Neighbourhood Plan. Tony Dodd has made contract with Bob Keith and they will have an informal meeting. Dist Cllr A Campbell has printed off guidance notes on what grants are available and she will make these available,  The next meeting will take place on <b>January 7th 2016, 7.30pm in the Village Hall</b>. The Village Hall will be charging for it use, Cllr G Smith will speak to Carol Bertozzi regarding this.  <b>RESOLVED:</b>The Parish Council will pay the Village Hall hire charge for the meeting on 7th January 2016 from the Parish Design Statement reserves.</p>	
2015/12/8	<p><b>Allotment Update:-</b>  We are awaiting a quote from Mr Ken Bostock regarding a topographical survey, as requested by Verity Chilver. Dist Cllr A Campbell has contacted Ms Chilver who has confirmed that a survey is required. The Clerk along with Cllr D Smith will write to Chris Heaton- Harris MP regarding this. Cllr G Smith will discuss this with County Cllr M Longley and Mr Steve Barber from Highways during their meeting at Crockwell Hill on 15th December 2015.</p>	
2015/12/9	<p><b>Replacing of Column &amp; Lantern of P14 Kiln Lane Welton</b>  The Clerk spoke with David Moony and the column does need replacing.  <b>RESOLVED:</b> The Column will be replaced with an LED Lantern at a cost of £1020 plus VAT.</p>	
2015/12/10	<p><b>Annual Review of Clerk’s Salary &amp; Hours</b>  <b>RESOLVED:</b> The Clerks hours will be increased by 3 hours per month to 28 per month at the same SCP rate of pay. This will take immediate effect.</p>	
2015/12/11	<p><b>Agree Precept/Budget for 2016/2107</b>  <b>RESOLVED:</b> The Precept/Budget 2016-2017 was agreed at £13381.00 which is a 7% increase.</p>	
2015/12/12	<p><b>Review of Internal Audit Risk Assessment 2015-2016:-</b>  The meeting reviewed the Risk Assessment document to determine that it has systems in place that provided sufficient internal control.  <b>RESOLVED:</b> Welton Parish Council accepted the review of the Internal Audit Risk Assessment for the year 2015-2016 and the document was signed by the Chairman and the Clerk.</p>	

2015/12/13	<p><b>Review of Effectiveness of Internal Audit Risk Assessment:-</b> The meeting reviewed the effectiveness of its Risk Assessment document and was satisfied that its scope covered all risks. <b>RESOLVED:</b> Welton Parish Council accepted the review of the effectiveness of the Internal Audit Risk Assessment for the year 2015- 2016.</p>	
2015/12/14	<p><b>Correspondence:-</b> As detailed on the agenda the correspondence was distributed to Councillors. The Academy has written regarding the expected increase to their Grass Cutting Grant for 2016 for budgeting purposes. <b>RESOLVED:</b> The Clerk will respond detailing an expected increase of 25% for 2016.</p>	SD
2015/12/15	<p><b>Cheques to be signed:-</b> Mrs Samantha Dalziel Clerk Salary –November 2015 (1566) £263.05 WNVH Hire – November 2015 (1567) £17.00 E-on Visit Site and replace photocell 42 Kiln Lane (1568) £28.16 SLCC Membership Renewal 2016 (1569) £77.00 Welford Christmas Tree Farm - Christmas Tree (1570) £249.00 E-On Electricity Invoice December 2015 (1571) £523.28 Mr G Lennox tree work in Spinney and Playing Field (1572) £650.00 E-On Lighting Maintenance ending December 2015 (1573) £166.09 David Grainger Mowing Verges x7 Playing Field x 15 (1574) £1504.80 <b>RESOLVED:</b> That above cheques were approved and signed.</p>	
2015/12/16	<p>The Chairman closed the meeting at 9.40pm The next meeting will be held on <b>Monday 11<sup>th</sup> January 2016</b>, 7.30pm in the Village Hall.</p>	

ACTIONS REQUIRED FROM THE MINUTES

Minute	Action Required	Who
2015/12/4	<p><b>2015/9/8</b> Cllr D Smith and Dist Cllr A Campbell will meet with the 3 parishioners who have agreed to form the Allotment Associate, in due course. <b>2015/11/12</b> The Clerk will write to Mr Freeman and Mr Bunn confirming the 1 year Grass Cutting contract which can be extended to 3 years in total. The contract will be reviewed in July.</p>	DS/AC  SD
2015/12/5.1	Cllr J Emery will speak to the gentleman who has the animals in the field opposite the bottom of Kiln Lane.	JE
2015/12/5.2	Cllr J Chapman will contact Rev C Tremththanmor about photos for the website and Tesco about their Community Gardens initiative.	JC
2015/12/5.3	The Clerk will e-mail Hannah Paybody at Carter Jonas about the footpath being reinstated in the ploughed field between Ashby Road and Ashby St Ledgers.	SD
2015/12/14	The Clerk will write to The Academy detailed an expect increase to their Grass Cutting Grant of 25% for 2016.	SD