

Minutes of the Meeting of Welton Parish Council

Monday 14th September 2015 at 7.30 pm in Welton Village Hall

Present	Apologies
Cllr C Barlow	
Cllr C Miles	
Cllr J Chapman	
Cllr J Emery	
Cllr D Smith	
Cllr G Smith	
Cllr D Thomas	Clerk
Dist Cllr A Campbell	Mrs S Dalziel
Public 1	

		ACTION
2015/9/1	Apologies:- There were no apologies for the meeting.	
2015/9/2	Minutes of Meeting held on 7th July 2015 and 11th August 2015:- RESOLVED: The minutes of both Welton Parish Council Meetings were signed by the Chairman as a true and correct record of the meetings.	
2015/9/3	Members' Declaration of Interest in any of the Following Items:- None.	
2015/9/4	Matters Arising from the Minutes/Review of Actions:- 2015/7/5.1 - The Head of Business Development has agreed to make a formal inspection this month of the wall on Round Close. Finance for this has gone in to the Internal bid. 2015/7/5.3 Cllrs D Smith and J Emery conducted a site visit regarding Planning Application DA/2015/0775 Remove Trees subject to TPO 188 at 6 Elms Dyke. 2015/7/5.4 - The Speed Sign Battery Charger has been replaced at an extra cost of £10. RESOLVED: The Parish Council agree to this extra cost of £10 for the Battery Charger.	

2015/9/5	<p>Members Report:-</p> <p>2015/9/5.1 - Cllr J Emery reported that 2 cars had gone into a ditch. One near Manor Place Farm and one at Crockwell Hill both due to speeding. He has conducted a Bat Survey in August and September. He will carry this on until the leaves are off the trees with the help of Mrs Perry. There is concern about the redrafting of the Welton Parish Boundary as 70% of Mickle Well Park will sit within the parish boundary. Clarification is required of change to the boundary and how this will affect voting in the area.</p> <p>RESOLVED: Dist Cllr A Campbell and the Clerk will send a letter to clarify this.</p> <p>2015/9/5.2 - Cllr G Smith reported that the visit form Commissioner Adam Simmonds on 12th August attended by himself and Cllrs D Smith and J Emery had gone well. Road safety and speeding issues were brought up and the whole village was walked. Cllr J Emery will supply the Clerk with full details of the 2 accidents in the Village and Dist Cllr A Campbell and Cllr J Chapman will forward highways information so that this can be forwarded on to Adam Simmonds.</p> <p>It has been agreed that disbursement of the remains from the Mickle Well Park Opposition Group Fund of £280.38 will be divided between the Recreational Trust and Welton Parish Council for the Neighbourhood Plan. The Clerk will check that the Parish Council can receive this money with Danny Moody of Northants CALC.</p> <p>2015/9/5/3 - Cllr J Chapman brought up the new painted yellow lines outside the school. The Clerk will e-mail PSCO Kev Thompson to see if he can make himself available to stop people parking on them. Dist Cllr will see if the fencing can be extended.</p> <p>2015/9/5.4 - Cllr D Smith reported that the dog bins had once again not been emptied. He will monitor this.</p> <p>The Spring Rocker in the playing field has been vandalised and consequently removed.</p> <p>He has been approached by a Parishoner regarding Broadband speed. Although new lines are coming into the village it is down to the service provider you contract with.</p> <p>Ivor Holland has completed the work on the play equipment.</p> <p>RESOLVED: The Parish Council will reimburse Ivor Holland for his work on the playground equipment.</p> <p>2015/9/5.5 - Cllr C Barlow reported that the ivy near the school steps needs trimming back. Cllr.D Smith will see to this.</p> <p>There has been no response from Harrabin Construction who own the land on the main road which is very overgrown and causes a blind spot despite the Clerk having e-mailed 3 times. The Clerk will e-mail them 1 final time to say we that the Parish Council will cut down the overgrowth over the wall and 3-4ft back from the wall. Cllr C Barlow will provide a photograph. This will be checked with Danny Moody at NCALC.</p>	<p>AC/SD</p> <p>JE/SD AC/JC</p> <p>SD</p> <p>SD AC</p> <p>DS</p> <p>DS</p> <p>SD</p>
----------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------

2015/9/5	<p>Members Report continued ..</p> <p>2015/9/5.5 - Dist Cllr A Campbell reported that DDC will be making a formal statement regarding for Syrian refugees.</p> <p>The Dog Control consultation has now closed. This will go through as proposed with the exception that dogs only need to be leads around the cafe area in the Country Park.</p> <p>The Festival of Education takes place on 10 October 2015.</p> <p>The Dist Councillor has put herself forward for the Steering Group for the Settlement & Countryside Plan.</p>	
2015/9/6	<p>Planning Application</p> <p>DA2015/0775 Remove Tree Subject to to DA188, 6 Elms Dyke Welton</p> <p>The Parish Council supports the tree removal and would like the tree re-placed with a tree species more suitable.</p> <p>Planning Permission DA/2010/833 Construction of three detached houses with garages and associated access roads, The Wilderness, Churchill Road, Welton, Northamptonshire</p> <p>This planning permission was refused and then allowed at appeal. It has now expired. Dist Cllr A Campbell will see if another application has been made.</p>	AC
2015/9/7	<p>Neighbourhood Plan Statement – Progress Report</p> <p>Cllr G Smith handed out a document concerning the green wedge. This needs to be part of a Neighbourhood Plan and all village groups need to be involved in creating this document. Mr A Dodd has written to Cllr C Barlow saying he is willing to help with this. Cllr Barlow will pass the letter on to Cllr J Emery to see what needs to be done. This will be a Standing Agenda item.</p>	CB
2015/9/8	<p>Allotment Update:-</p> <p>3 parishioners, Mr A Carvell (Chairman), Mr J Chapman (Treasurer) and Mrs A Warne (Secretary) have agreed to form an Allotment Association. Planning Permission is on hold as Highways require further information which requires an Architect at the cost of approximately £400.</p> <p>Mr Andrew Garner from Hobberhill Farm attended the meeting and said that the positioning of the Allotments would have a negative impact on the value of his property, and would be willing to help fund moving the proposed Allotments to another location.</p> <p>RESOLVED: Cllr D Smith and Dist Cllr A Campbell will meet with the 3 parishioners who have agreed to form the Allotment Associate to go over the Heads of Terms Contract, costs and how to apply for funding.</p> <p>The Clerk will write to Mr Andrew Garner asking if he has any insight to other locations available for the proposed Allotments.</p>	DS/AC SD

2015/9/9	<p>Approval of Annual Audit Return 2014-2015:- The External Audit by BDO for 2014-2015 had no matters which came to the Auditors attention that required the issuing of separate additional issues arising reports. RESOLVED: The Audit was approved and accepted by Welton Parish Council.</p>	
2015/9/10	<p>Approval Quarterly Financial Summary - August 2015 RESOLVED: Welton Parish Council accepted the Quarterly Financial-Summary dated August 2015, showing a balance of £18,353.31, Expenditure £3,873.14 and Income £7,379.13.</p>	
2015/9/11	<p>Setting of Precept Budget 2016-2017 Meeting RESOLVED: Cllr C Miles will e-mail dates for the The Precept/Budge 2016-2017 Meeting.</p>	CM
2015/09/12	<p>Renewal of Parish Council Insurance and LTA with Came & Company RESOLVED: It was agreed to continue the Parish Council's Insurance with Came & Company and renew the Long Term Agreement until 30th September 2018.</p>	
2015/9/13	<p>Receive & Review Quotes for the Supply of Electricity for Street Lighting The Clerk was thanked for all her hard work on this. Only one quote has been received and she is awaiting another quote from BCRAssociates. RESOLVED: This will be carried over to the next meeting in order that another quote can be gained.</p>	
2015/9/14	<p>Grass Cutting Contract 2016 Out of the 14 companies asked to quote only 2 quotes had been received. Cllr C Barlow knows of two people who might be interested in quoting and will contact them directly. RESOLVED: To be carried over to the next meeting in order that more quotes can be obtained.</p>	CB
2015/9/15	<p>Playing Field Inspection Report - July 2015 The Annual Playing field Inspection took place on 23rd July 2015 by Solutions4playgrounds and there were no outstanding actions.</p>	
2015/9/16	<p>Review and Re-Adoption of Standing Orders RESOLVED: Welton Parish Council reviewed and re-adopted the Standing Orders.</p>	
2015/9/17	<p>Adoption of Code of Conduct from DDC "2015 Code" RESOLVED: The code was adopted by Welton Parish Council.</p>	

2015/9/18	<p>Renewal of Website Domain Name and Transparency Code for Local Authorities:</p> <p>RESOLVED: The Clerk will renew the website domain name at a cost of £69.75 + VAT for 2 years.</p> <p>Cllr J Chapman will contact Adam Curtis, a web designer to discuss costs to make the website ready for the Transparency Code.</p> <p>Cllr C Miles will look into the funding which is available for this.</p>	SD JC CM																								
2015/9/19	<p>How effectively are communities able to engage with the process of decision making that shapes the built environment in which they live and work? Are there any barriers to effective public engagement and, if so, how might they be addressed?</p> <p>RESOLVED: Cllr G Smith will work on a response to this with Dist Cllr A Campbell.</p>	GS/AC																								
2015/9/20	<p>Correspondence:-</p> <p>As detailed on the agenda the correspondence was distributed to Councillors.</p>																									
2015/9/21	<p>Cheques to be signed:-</p> <table> <tr> <td>Mrs Samantha Dalziel Clerk Salary – July & August 15</td> <td>(1547)</td> <td>£538.00</td> </tr> <tr> <td>WNVH Hire – July 2015</td> <td>(1548)</td> <td>£17.00</td> </tr> <tr> <td>Open Spaces Subscription Renewal 2015-20</td> <td>(1549)</td> <td>£45.00</td> </tr> <tr> <td>E-on Electricity Account Statement July 2015</td> <td>(1550)</td> <td>£698.00</td> </tr> <tr> <td>BDO LLP - External Audit</td> <td>(1551)</td> <td>£120.00</td> </tr> <tr> <td>I Holland Maintenance of Play Equipment</td> <td>(1552)</td> <td>£265.00</td> </tr> <tr> <td>Came & Company - Insurance</td> <td>(1553)</td> <td>£1122.03</td> </tr> <tr> <td>Solutions for Playgrounds - Playground Inspection</td> <td>(1554)</td> <td>£112.80</td> </tr> </table> <p>RESOLVED: That above cheques were approved and signed.</p>	Mrs Samantha Dalziel Clerk Salary – July & August 15	(1547)	£538.00	WNVH Hire – July 2015	(1548)	£17.00	Open Spaces Subscription Renewal 2015-20	(1549)	£45.00	E-on Electricity Account Statement July 2015	(1550)	£698.00	BDO LLP - External Audit	(1551)	£120.00	I Holland Maintenance of Play Equipment	(1552)	£265.00	Came & Company - Insurance	(1553)	£1122.03	Solutions for Playgrounds - Playground Inspection	(1554)	£112.80	
Mrs Samantha Dalziel Clerk Salary – July & August 15	(1547)	£538.00																								
WNVH Hire – July 2015	(1548)	£17.00																								
Open Spaces Subscription Renewal 2015-20	(1549)	£45.00																								
E-on Electricity Account Statement July 2015	(1550)	£698.00																								
BDO LLP - External Audit	(1551)	£120.00																								
I Holland Maintenance of Play Equipment	(1552)	£265.00																								
Came & Company - Insurance	(1553)	£1122.03																								
Solutions for Playgrounds - Playground Inspection	(1554)	£112.80																								
2015/9/21	<p>The Chairman closed the meeting at 9.55pm. The next meeting will be held on Monday 12th October 2015, 7.30pm in the Village Hall.</p>																									

ACTIONS REQUIRED FROM THE MINUTES

Minute	Action Required	Who/Date
2015/9/5.1	Dist Cllr A Campbell and the Clerk will send a letter to clarify the Welton Boundary.	AC/SD
2015/9/5.2	Cllr J Emery will supply the Clerk with full details of the 2 accidents in the Village and Dist Cllr A Campbell and Cllr J Chapman will forward on the highways information so that this can be sent on to Adam Simmonds. The Clerk will check that the Parish Council can receive the money from the Mickle Well Park Opposition Group Fund Danny Moody of Northants CALC.	JE/AC/JC/ SD SD
2015/9/5.3	The Clerk will e-mail to PSCO Ken Thompson to see if he can make himself a presence to stop people parking on the yellow lines outside school. Dist Cllr A Campbell will see if the fencing can be extended outside the school.	SD AC
2015/9/5.4	Cllr D Smith will monitor the emptying of the dog bins.	DS
2015/9/5.5	Cllr.D Smith will see to the ivy by the school steps. The Clerk will e-mail Harrabin Construction about the overgrown land 1 final time to say that the Parish Council will cut down the overgrowth over the wall and 3-4ft back from the wall. Cllr C Barlow will provide a photograph. This course of action will be checked with Danny Moody at NCALC.	DS SD CB SD
2015/9/6	Dist Councillor A Campbell will see if another planning application has been made on The Wilderness.	AC
2015/9/8	Cllr D Smith and Dist Cllr A Campbell will meet with the 3 parishioners who have agreed to form the Allotment Associate to go over the Heads of Terms Contract, costs and how to apply for funding. The Clerk will write to Mr Andrew Garner asking if he has any insight to other locations available for the proposed Allotments.	DS/AC SD
2015/9/11	Cllr C Miles will e-mail dates for the The Precept/Budge 2016-2017 Meeting.	CM

2015/9/14	Cllr C Barlow will contact two people who might be interested in quoting for the Grass Cutting Contract 2016.	CB
2015/9/18	The Clerk will renew the website domain for at a cost of £69.75 + VAT for 2 years. Cllr J Chapman will contact Adam Curtis, a web designer to discuss costs to make the website ready for the Transparency Code. Cllr C Miles will look into the funding which is available for this.	SD JC CM
2015/9/19	How effectively are communities able to engage with the process of decision making that shapes the built environment in which they live and work? Are there any barriers to effective public engagement and, if so, how might they be addressed? Cllr G Smith will work on a response to this this with Dist Cllr A Campbell.	GS/AC